



ORDINARY COUNCIL TUESDAY, 24 MARCH 2020

AUDIO RECORDING

Extract from Council's Code of Meeting Practice

Webcasting of meetings

- 5.20 All meetings of the council and committees of the council are to be webcast on the council's website. To comply with this section of the Code, council will upload audio recordings of meetings to its website on the first business day following the meeting. The audio recording will not include that part of the meeting that comprises public forum (as referred to in Part 4 of this Code).
- 5.21 Clause 5.20 does not apply to:
- parts of a meeting that have been closed to the public under section 10A of the Act.
 - parts of the meeting that comprise public forum (as referred to in Part 4 of this Code).
- 5.22 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.
- 5.23 A recording of each meeting of the council and committee of the council is to be retained on the council's website for three months. Recordings of meetings may be disposed of in accordance with the State Records Act 1998.

In accordance with section 5.23 of Council's Code of Meeting Practice the audio recording contained within this document will expire after three months.