

THESE MINUTES ARE DRAFT UNTIL CONFIRMED AT THE NEXT MEETING OF THIS COUNCIL AND/OR COMMITTEE

MINUTES OF ADMINISTRATION AND FINANCE COMMITTEE MEETING OF THE COUNCIL OF THE CITY OF RANDWICK HELD ON TUESDAY, 6 DECEMBER 2016 AT 6:05PM

Present:

The Mayor, Councillor N D'Souza (South Ward)

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| North Ward | - Councillors K Neilson (Chairperson) & K Smith |
| East Ward | - Councillors T Bowen (Deputy Chairperson), M Matson & B Roberts |
| West Ward | - Councillors G Moore & H Stavrinou |
| South Ward | - Councillors R Belleli & P Garcia |
| Central Ward | - Councillors T Seng & G Stevenson |

Officers present:

General Manager	Mr R Brownlee
Director City Services	Mr J Frangoules
Acting Director City Planning	Mr K Kyriacou
Acting Director Governance & Financial Services	Mr D Kelly
Senior Administrative Coordinator	Ms J Hartshorn
Communications Manager	Mr J Hay
Executive Manager	Mr L Fitzgerald

The meeting was adjourned at 6.05pm and was resumed at 8.51pm.

Apologies/Granting of Leave of Absences

Apologies were received from Crs Andrews, Nash and Shurey.

RESOLVED: (Stavrinou/Smith) that the apologies received from Crs Andrews, Nash and Shurey be accepted and leave of absences from the meeting be granted.

Confirmation of the Minutes

CONFIRMATION OF THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING HELD ON TUESDAY 8 NOVEMBER 2016

RESOLUTION: (Stavrinou/Smith) that the Minutes of the Administration and Finance Committee Meeting held on Tuesday 8 November 2016 (copies of which were

circulated to all Councillors) be and are hereby confirmed as a correct record of the proceedings of that meeting.

Declarations of Pecuniary and Non-Pecuniary Interests

Nil.

Address of Council by Members of the Public

Nil.

Urgent Business

Nil.

Administration Reports

A10/16 Administration Report - Contingency Fund - Status as at 30 November 2016 (F2004/07396)

AF40/16 **RESOLUTION: (Stavrinos/Smith)** that the status of the contingency funds allocations for 2016-17, be noted.

MOTION: (Stavrinos/Smith) CARRIED - SEE RESOLUTION.

A11/16 Administration Report - Council Approval for Ongoing Engagement of Squiz Pty Ltd for Website Support Services (F2016/00339)

AF41/16 **RESOLUTION: (Stavrinos/Smith)** that:

- a) in accordance with Clause 55(3) of the Local Government Act 1993, Council be exempt from tendering for the provision of its range of website support services, due to the unavailability of competitive tenderers; and
- b) the General Manager, or his delegate, be authorised to negotiate directly with this company to ensure Council obtains reasonable rates for website support services.

MOTION: (Stavrinos/Smith) CARRIED - SEE RESOLUTION.

Finance Reports

F15/16 Finance Report - Related Party Disclosures Policy (F2016/00406)

AF42/16 **RESOLUTION: (Stavrinos/Smith)** that the *Related Party Disclosures Policy*, as per Attachment 1, be adopted.

MOTION: (Stavrinos/Smith) CARRIED - SEE RESOLUTION.

F16/16 Finance Report - Investment Policy (F2015/06527)

AF43/16 **RESOLUTION: (Stavrinos/Smith)** that the Investment Policy, as per attachment 1, be adopted.

MOTION: (Stavrinos/Smith) CARRIED - SEE RESOLUTION.

**F17/16 Finance Report - Monthly Financial Report as at 31 October 2016
(F2016/00404)**

AF44/16

RESOLUTION: (Stavrinou/Smith) that the Administration and Finance Committee acknowledges that the Responsible Accounting Officer has advised that the projected financial position of Council is satisfactory.

MOTION: (Stavrinou/Smith) CARRIED - SEE RESOLUTION.

Notice of Rescission Motions

Nil.

The meeting closed at 8.56pm.

The minutes of this meeting were confirmed at the Administration and Finance Committee Meeting of the Council of the City of Randwick held on Tuesday, 14 February 2017.

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CHAIRPERSON