

ADMINISTRATION AND FINANCE COMMITTEE MEETING

BUSINESS PAPER

TUESDAY 14 AUGUST 2012

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ADMINISTRATION AND FINANCE COMMITTEE MEETING

Notice is hereby given that a Administration and Finance Committee Meeting of the Council of the City of Randwick will be held in the Council Chamber, Town Hall, 90 Avoca Street, Randwick, on Tuesday, 14 August 2012 at 6pm.

Committee Members: The Mayor (S Nash), Andrews, Belleli, Bowen (Chairperson), Hughes, Matson, Matthews, Notley-Smith, Procopiadis, Seng, Smith, Stevenson, Tracey, White and Woodsmith (Deputy Chairperson)

Quorum: Eight (8) members

NOTE: At the Extraordinary Meeting held on 28 September 2004, the Council resolved that the Administration and Finance Committee be constituted as a committee with full delegation to determine matters on the agenda.

Apologies/Granting of Leave of Absences

Confirmation of the Minutes

Administration and Finance Committee Meeting - 10 July 2012

Declarations of Pecuniary and Non-Pecuniary Interests

Address of Committee by Members of the Public

Urgent Business

Administration Reports

Nil

Finance Reports

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Notice of Rescission Motions

Nil

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Ray Brownlee
GENERAL MANAGER

Finance Report No. F17/12



Subject: Contingency Fund - status as at 31 July 2012

Folder No: F2007/00638

Author: Julie Hartshorn, Senior Administrative Coordinator

Introduction

The purpose of this report is to detail the progressive amount of donations, allocations, waiving of fees and other similar contributions for the 2012-13 financial year.

In the 2012-13 financial year there have been 13 allocations totalling \$82,484.90 as listed in the table below.

Issues

Meeting	Details	Net cost to Council
Ord Council – 26 Sept 2006	<u>Annual contribution</u> (7 years from 2006-07) Interest foregone on interest free loan - Coogee Surf Life Saving Club renovations	\$4,500.00
Ord Council – 24 Nov 2009	<u>Annual contribution</u> (5 years from 2010-2015) Waiving of fees – Rainbow Club Australia – Ocean Swim (Maroubra to Little Bay)	\$10,820.00
Ord Council – 27 July 2010	<u>Annual contribution</u> (5 years from 2010-11) - Randwick Boys High School - 'Mayor's Award'	\$1,000.00
Ord Council – 22 Feb 2011	<u>Annual contribution</u> (5 years from 2010-11) - Randwick Girls High School - 'Mayor's Award'	\$1,000.00
Works Comm – 8 Nov 2011	Waiving of fees - World Firefighters' Games October 2012	\$40,795.90
Ord Council - 26 Jun 2012	Financial assistance – 2012 Maroubra Fun Run & Oktoberfest	\$10,000.00
Ord Council – 24 Jul 2012	Waiving of fees - banner for Charity Boxing Challenge for the McGrath Foundation & Bowel Cancer Foundation	\$1,956.00
Ord Council – 24 Jul 2012	Waiving of fees – use of Heffron Park for Ride for Life event	\$2,835.00
Ord Council – 24 Jul 2012	Financial assistance – Bravehearts White Balloon Day – September 2012	\$500.00
Ord Council – 24 Jul 2012	Waiving of fees – banner for Randwick City Tourism	\$3,912.00
Ord Council – 24 Jul 2012	Waiving of Fees for road closure - Our Lady of the Rosary Parents and Friends Association	\$2,800.00
Ord Council – 24 Jul 2012	Waiving of Fees - The Milsy Foundation – use of Des Renford Aquatic Centre	\$1,716.00
Ord Council – 24 Jul 2012	Jazz at the Lakes - Charity Fundraiser	\$650.00
TOTAL:		\$82,484.90

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Relationship to City Plan

The relationship with the City Plan is as follows:

- Outcome 2: A vibrant and diverse community.
Our community will be proud to be part of our City and celebrate its range of cultures and people.
- Direction 2b: Enrich our range of community services that meet our community's needs.
- Key Actions: Support the provision of services and facilities to meet the needs of our Target Groups and celebrate the range of cultures and people within Randwick City.

Financial impact statement

Council has allocated \$ \$75,796 in the 2012-13 Budget for contingencies. This amount will be adjusted, as necessary, during quarterly budget reviews.

Recommendation

That the report be received and noted.

Attachment/s:

Nil

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Finance Report No. F18/12



Subject: 23-27 Adina Avenue, Phillip Bay -
Majestic Health - Lease negotiations

Folder No: F2011/07367

Author: Sharon Plunkett, Property Coordinator

Introduction

At the Ordinary Council meeting on 18 October 2011 Council resolved;

RESOLUTION: (Woodsmith/White) that:

- a) Council support in principle, the proposal put forward by Majestic Healthcare and provide written confirmation to supports Majestic's application for additional licences to provide aged care and associated facilities at Adina Avenue, Phillip Bay;
- b) Council allow condition entry for Majestic Healthcare to the Adina Avenue premises to allow Majestic to determine the cosmetic and building works necessary to meet licensing and Development Application requirements;
- c) subject to Majestic Healthcare's success in obtaining licensing and appropriate Government funding, that Council enter into a 6+6+6+6 year lease for 23-27 Adina Avenue, Phillip Bay with Majestic Healthcare in line with the Expression of Interest and negotiated terms; and
- d) Council's Common Seal be affixed to the Agreement.

Issues

Meetings have been held between Bobby Davidda, Managing Director of Majestic Health and Councils Director of Governance & Financial Services and Coordinator of Property Services. Majestic Health has raised concerns about the costs associated with upgrading the building to meet the Department of Health and Aging guidelines and building specifications.

Majestic Health have met with aged care building specialists at Eric Callaway House and engaged them to ascertain the cost of the project to "turn key stage" assuring BCA and DOHA Certification. Majestic have also engaged Blackett Maguire + Goldsmith BCA & Certification Services, and Jones Design Group, Architecture Planning Interiors Sustainability amongst other aged care building specialists seeking estimates and quotations. Majestic Health are endeavouring to put forward amended costings updating their preliminary costs to their proposing to put forward an amended capital expenditure costing.

Majestic Health has received approval for the number of bed licences and has also decided to convert the bed licenses to high care/palliative care end of life.

Relationship to City Plan

The relationship with the City Plan is as follows:

Outcome 6: A liveable city.

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Direction6a: Our public assets are planned, managed and funded to meet the community expectations and defined levels of service.

Financial impact statement

The proposed lease with Majestic Health will return an annual rental of \$100,000 reduced by Majestic Health's capital contribution to be substantiated by written estimates.

Conclusion

Upon receipt of the amended costings from Majestic Health a further Council report will be prepared detailing the further proposal for consideration.

Recommendation

That Council continue to meet with Majestic Health and upon review and approval of the further submission, that:

- a) Council support in principle, the amended proposal put forward by Majestic Healthcare and provide written confirmation to supports Majestic's application for additional licences to provide aged care and associated facilities at Adina Avenue, Phillip Bay;
- b) subject to Majestic Healthcare's success in obtaining appropriate Government funding, that Council enter into a 6+6+6+6 year lease for 23-27 Adina Avenue, Phillip Bay with Majestic Healthcare in line with the Expression of Interest and renegotiated terms; and
- c) Council's Common Seal be affixed to the Agreement

Attachment/s:

Nil

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Finance Report No. F19/12



Subject: Invitation to the International Sister City Mayor's Conference, Hangzhou and a visitation by Hangzhou Delegation to Randwick City

Folder No: F2005/00294

Author: Ray Brownlee, General Manager

Introduction

The purpose of this report is to advise the Councillors of an invitation to the 2012 Hangzhou International Sister City Mayor's Conference and a visitation by a high level delegation from the City of Hangzhou to Randwick City.

Background

The City of Hangzhou, China and Randwick City formed a "Sister City" relationship a number of years ago with the aim of exchange of information on governance and environmental sustainability issues. The process was initiated in 2006 when Councillor Tracey, then the Mayor, visited Hangzhou and presented to the International Conference on liveable communities. Randwick Council received a gold medal for its achievement. Councillor Nothley-Smith when the Mayor in 2008 visited Hangzhou and commenced the formal "Sister City" Agreement. This agreement was officially signed by Cr Matson then the Mayor in 2010, and the Mayor of Hangzhou at the official Sister City Mayor's Conference in Hangzhou in October 2010.

In the past few years a number of official delegations from Hangzhou have visited Randwick. In 2009 Randwick Council also provided 4 weeks working experience for an officer from the City of Hangzhou, in governance and sustainability issues in Randwick.

Issues

Council has been informed that a delegation from the City of Hangzhou will be visiting Randwick from 18 to 20 September 2012. It is proposed to provide accommodation for the delegation in the City of Randwick.

The Mayor has also received an invitation to participate in the "International Sister City Mayor's Conference". The participating cities will make a presentation to the conference, showcasing their programs and activities in cultural, leisure and sustainable activities. The conference will be held from 11 to 14 October 2012. The invitation is for 3 delegates and the City of Hangzhou will cover the local transport and the accommodation cost for the 4 day visit.

Relationship to the City Plan

The relationship to the city Plan is as follows:

- Outcome 1: Leadership in sustainability
- Direction 1b: Council is a leader in the delivery of social, financial and operation activities.
- Direction 10a: Council is a leader in fostering environmentally sustainable practices.

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Financial Impact Statement

The cost of 2 nights accommodation for the Chinese delegation in September will be \$2730. This cost can be covered from 2012-2013 budget.

The City of Hangzhou will cover the cost of accommodation and local transport for the duration of the visit in Hangzhou. Council will need to cover the cost of flights to Hangzhou and any additional cost. The costs have been allowed for in 2012/2013 budget.

Conclusion

The participation in the International Sister City Mayor's Conference will show case Randwick Council's achievements in sustainable leadership, governance and cultural leisure practices. The forum will also provide for sharing experiences and promoting best practice in professional and community interest.

Recommendation

That:

- a) the invitation from the City of Hangzhou for the Mayor and the relevant Council officers for the participation in the International Sister City Mayor's Conference from 11 – 14 October 2012 be accepted; and
- b) the Council agree to pay the accommodation cost of \$2750 for Hangzhou delegation visit of the Randwick City from 18 to 20 September.

Attachment/s:

1. Letter to Cr Scott Nash, RCC Mayor, from Shao Zhanwei Mayor of Hangzhou China, Invitation to 2012 Hangzhou International Sister City Mayors' Conference.

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Translation

Invitation to 2012 Hangzhou Int'l Sister City Mayors' Conference

Mr. Scott Nash
Mayor of Randwick, Australia

Dear Mr. Scott Nash,

It is known to all that leisure is a modern way of living. With the booming of the economy and the development of the society, leisure has become the essential rights, like the basic necessities of living, woven into our daily life. And meanwhile, various leisure products, high quality service and thriving leisure industry have played an important role in economic growth, social progress and cultural prosperity.

On the basis of the past successes, Hangzhou Municipal Government will host the 4th Int'l Sister City Mayors' Conference with the theme of "City and Leisure" from October 11th to 14th, 2012. The conference will then serve as a platform to showcase colorful leisure culture worldwide, promote leisure lifestyle and spread advanced concept on leisure. Expected at the conference are over 200 participants, including mayors and vice mayors from Hangzhou's international and domestic sister cities as well as experts and scholars in the fields of leisure studies, to shed their light on how to build a leisure city for more practical and broader exchanges and cooperation. Every participated city is welcome to make a 60-second video clip to elaborate their unique ideas on city and leisure.

The conference will encompass a variety of well-designed programs with highlights such as Forum on City and Leisure, Sister City Forest Planting Ceremony, and Experience Tours in Hangzhou. The city of Hangzhou will cover the cost of local transport and accommodations for you and other 2 members for the 4 days' participation.

Hereby I cordially invite you to attend the conference and look forward to sharing your ideas and insights by the lovely West Lake on building better cities together.

Yours faithfully,

Shao Zhanwei
Mayor of Hangzhou

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