

ADMINISTRATION AND FINANCE COMMITTEE MEETING

BUSINESS PAPER

TUESDAY 10 JULY 2012

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ADMINISTRATION AND FINANCE COMMITTEE MEETING

Notice is hereby given that a Administration and Finance Committee Meeting of the Council of the City of Randwick will be held in the Council Chamber, Town Hall, 90 Avoca Street, Randwick, on Tuesday, 10 July 2012 at 6pm.

Committee Members: The Mayor (S Nash), Andrews, Belleli, Bowen (Chairperson), Hughes, Matson, Matthews, Notley-Smith, Procopiadis, Seng, Smith, Stevenson, Tracey, White and Woodsmith (Deputy Chairperson)

Quorum: Eight (8) members

NOTE: At the Extraordinary Meeting held on 28 September 2004, the Council resolved that the Administration and Finance Committee be constituted as a committee with full delegation to determine matters on the agenda.

Apologies/Granting of Leave of Absences

Confirmation of the Minutes

Administration and Finance Committee Meeting - 12 June 2012

Declarations of Pecuniary and Non-Pecuniary Interests

Address of Committee by Members of the Public

Urgent Business

Administration Reports

Nil

Finance Reports

F15/12	Monthly Financial Report as at 31 May 2012	1
F16/12	Contingency Fund - status as at 28 June 2012	9

Notice of Rescission Motions

Nil

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Ray Brownlee
GENERAL MANAGER

Finance Report No. F15/12

Subject: Monthly Financial Report as at 31 May 2012

Folder No: F2011/00438

Author: Anna Bashkirova, Management Accountant



Introduction

Section 202 of *Local Government (General) Regulation 2005* requires that the responsible accounting officer of a council must:

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of the council's income and expenditure, and
- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.

Issues

This report provides the financial results of the Council as at 31 May 2012. Attachment 1 summarises the Council's financial performance and its source and application of funds. It also summarises the operating result for each of the Council's principal activities. Attachment 2 details the financial position of the Council as at 31 May 2012.

Relationship to City Plan

The relationship with the City Plan is as follows:

Outcome 1: Leadership in Sustainability.

Direction 1b: Council is a leader in the delivery of social, financial and operational activities.

Financial impact statement

There is no direct financial impact for this matter.

Conclusion

The Council's Director Governance and Financial Services, as the responsible accounting officer, advises that the projected financial position is satisfactory.

Recommendation

That the monthly financial reports as at 31 May 2012 be noted.

Attachment/s:

1. Monthly Financial Statements - May 2012 Income Statements
2. Monthly Financial Statements - May 2012 Balance Sheet

F15/12



INCOME STATEMENT

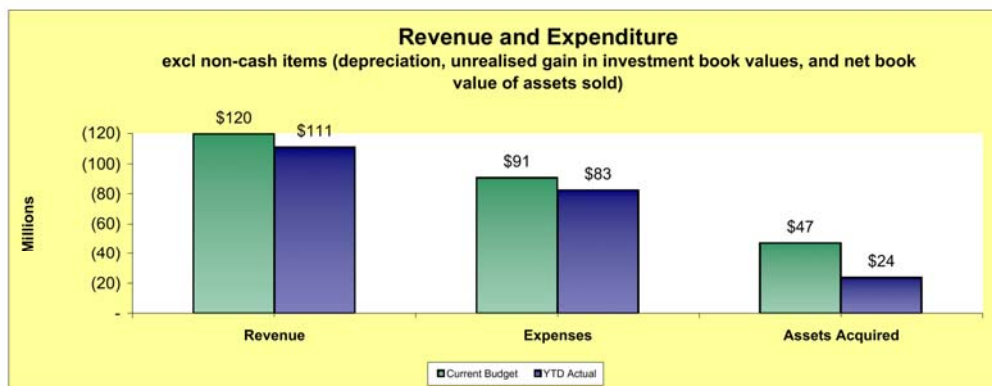
for the financial year as at 31 May 2012

% OF YEAR EXPIRED AT 31 May 2012	92%
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F15/12

	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actuals (\$'000s)	% of Budget Spent/Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	47,377	47,202	44,687	95%
Borrowing Costs	1	1	-	0%
Materials & Contracts	26,765	31,652	26,521	84%
Depreciation & Amortisation	19,296	21,671	20,247	93%
Other Operating Expenses	11,477	12,043	11,407	95%
Internal Charges	(10)	(10)	(47)	484%
Total Expenses from Continuing Operations	104,906	112,559	102,815	91%
REVENUE FROM CONTINUING OPERATIONS				
Rates And Annual Charges	83,614	83,965	77,118	92%
User Charges And Fees	12,340	12,598	11,786	94%
Interest	2,641	2,841	2,964	104%
Other Revenues	6,989	7,352	7,081	96%
Operating Grants and Contributions	5,691	6,584	6,595	100%
Capital Grants and Contributions	4,296	6,388	5,187	81%
Gain/(Loss) on Disposal of Assets	1,631	1,631	(170)	-10%
Total Revenue from Continuing Operations	117,201	121,358	110,561	91%
Net Operating Result - Surplus/(Deficit)	12,295	8,799	7,746	

FUNDING STATEMENT				
SOURCE OF FUNDS				
Surplus/(Deficit) from Operations - Accrual	12,295	8,799	7,746	88%
Add Back Non-Funded Transactions included in Operations above				
- Depreciation	19,296	21,671	20,247	93%
- Sales of Assets (Book Value)	-	-	930	0%
- Leave accruals for LSL, SL and GR - Unrestricted	-	-	1,276	0%
- Transfer from Internal Reserves	7,152	15,998	9,413	59%
- Transfer from External Reserves	30,972	47,571	29,316	62%
- Unrealised Gain/(Loss) on Market Value of Investments	-	-	(36)	
Net Funds Available	69,715	94,039	68,892	73%
APPLICATION OF FUNDS				
Assets Acquired	28,987	47,388	23,695	50%
Transfer to Internal Reserves	10,384	11,559	9,536	83%
Transfer to External Reserves	30,339	35,080	33,462	95%
Total Funds Applied	69,710	94,026	66,693	71%
Total Funds Surplus/(Deficit)	5	13	2,200	

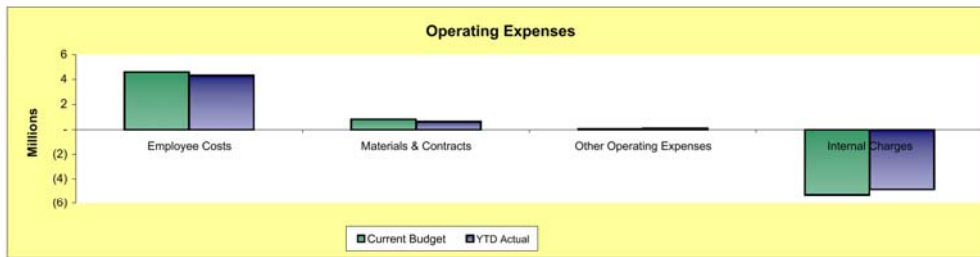




OFFICE OF THE GENERAL MANAGER
INCOME STATEMENT
 for the financial year as at 31 May 2012

% OF YEAR EXPIRED AT 31 May 2012	92%
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	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actuals (\$'000s)	% of Budget Spent/ Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	4,818	4,629	4,353	94%
Materials & Contracts	594	832	651	78%
Other Operating Expenses	57	79	95	121%
Internal Charges	(5,300)	(5,300)	(4,849)	92%
Total Expenses from Continuing Operations	169	240	250	104%
REVENUE FROM CONTINUING OPERATIONS				
Operating Grants and Contributions	50	81	123	151%
Total Revenue from Continuing Operations	50	81	123	151%
Net Operating Result - Surplus/(Deficit)	(119)	(159)	(127)	
CAPITAL PURCHASES (NOT INCLUDED ABOVE)				
CAPITAL PURCHASES				
Total Purchases	-	21	-	0%
<i>Detail as following:</i>				
Other Capital Projects	-	21	-	0%



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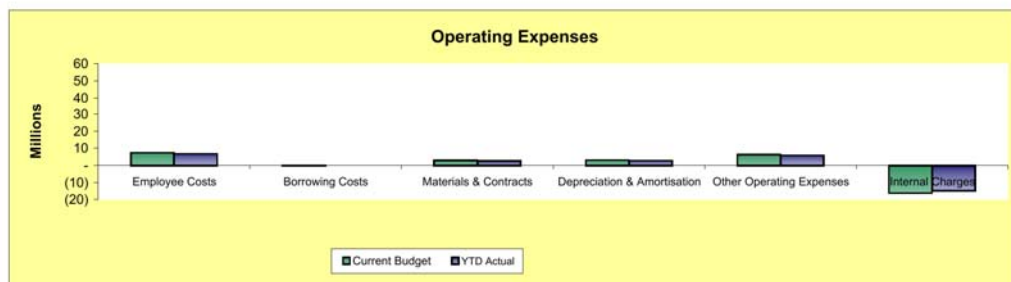


GOVERNANCE AND FINANCIAL SERVICES INCOME STATEMENT

for the financial year as at 31 May 2012

% OF YEAR EXPIRED AT 31 May 2012	92%
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	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actuals (\$'000s)	% of Budget Spent/Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	7,479	7,419	6,894	93%
Borrowing Costs	1	1	-	0%
Materials & Contracts	2,612	3,053	2,665	87%
Depreciation & Amortisation	772	3,095	2,823	91%
Other Operating Expenses	6,183	6,434	5,882	91%
Internal Charges	(16,175)	(16,175)	(14,825)	92%
Total Expenses from Continuing Operations	871	3,827	3,438	90%
REVENUE FROM CONTINUING OPERATIONS				
Rates And Annual Charges	58,784	58,967	54,127	92%
User Charges And Fees	985	985	816	83%
Interest	2,189	2,389	2,533	106%
Other Revenues	2,598	2,601	2,263	87%
Operating Grants and Contributions	3,093	2,580	2,651	103%
Total Revenue from Continuing Operations	67,648	67,522	62,389	92%
Net Operating Result - Surplus/(Deficit)	66,777	63,695	58,951	
CAPITAL PURCHASES (NOT INCLUDED ABOVE)				
Total Purchases	1,115	1,913	305	16%
<i>Detail as following:</i>				
IT Equipment	1,115	1,913	305	16%



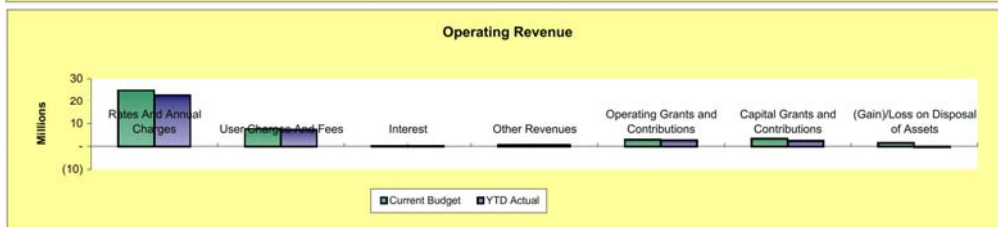
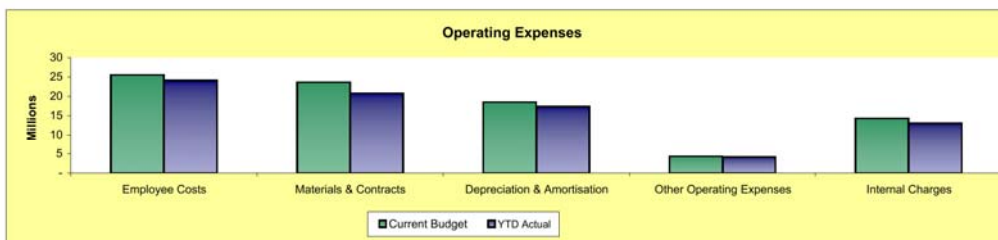


CITY SERVICES INCOME STATEMENT

for the financial year as at 31 May 2012

% OF YEAR EXPIRED AT 31 May 2012	92%
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	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actuals (\$'000s)	% of Budget Spent/ Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	25,577	25,609	24,178	94%
Materials & Contracts	20,768	23,727	20,871	88%
Depreciation & Amortisation	18,522	18,576	17,425	94%
Other Operating Expenses	4,110	4,317	4,105	95%
Internal Charges	14,331	14,369	13,097	91%
Total Expenses from Continuing Operations	83,309	86,599	79,676	92%
REVENUE FROM CONTINUING OPERATIONS				
Rates And Annual Charges	24,830	24,997	22,991	92%
User Charges And Fees	7,645	7,722	7,373	95%
Interest	251	251	246	98%
Other Revenues	715	715	755	106%
Operating Grants and Contributions	2,204	3,082	2,820	92%
Capital Grants and Contributions	2,596	3,532	2,587	73%
(Gain)/Loss on Disposal of Assets	1,631	1,631	(170)	-10%
Total Revenue from Continuing Operations	39,871	41,930	36,602	87%
Net Operating Result - Surplus/(Deficit)	(43,437)	(44,669)	(43,074)	
CAPITAL PURCHASES (NOT INCLUDED ABOVE)				
CAPITAL PURCHASES				
Total Purchases	27,866	45,448	23,378	51%
<i>Detail as following:</i>				
Parks Construction	10,174	20,617	6,790	33%
Roads Construction	7,672	11,358	9,021	79%
Drainage Construction	1,194	375	43	11%
Building Construction	3,025	5,852	3,819	65%
Library Resources	370	365	259	71%
Des Renford Aquatic Centre	-	419	12	3%
Contaminated Site Management	900	1,381	1,282	93%
Vehicular Access	500	500	287	57%
Plant and Equipment	4,031	4,582	1,866	41%



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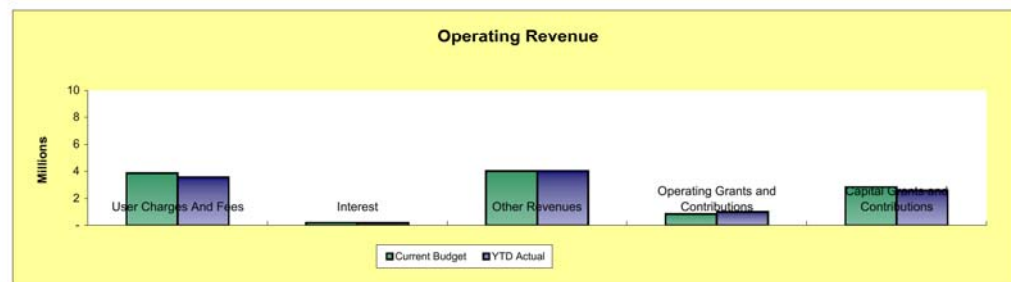


CITY PLANNING INCOME STATEMENT

for the financial year as at 31 May 2012

% OF YEAR EXPIRED AT 31 May 2012	92%
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	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actuals (\$'000s)	% of Budget Spent/Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	9,503	9,545	9,261	97%
Materials & Contracts	2,790	4,040	2,335	58%
Depreciation & Amortisation	3	-	-	0%
Other Operating Expenses	1,128	1,213	1,325	109%
Internal Charges	7,133	7,095	6,530	92%
Total Expenses from Continuing Operations	20,558	21,893	19,451	89%
REVENUE FROM CONTINUING OPERATIONS				
User Charges And Fees	3,710	3,891	3,597	92%
Interest	201	201	185	92%
Other Revenues	3,676	4,036	4,063	101%
Operating Grants and Contributions	344	841	1,001	119%
Capital Grants and Contributions	1,700	2,856	2,600	91%
Total Revenue from Continuing Operations	9,632	11,825	11,446	97%
Net Operating Result - Surplus/(Deficit)	(10,926)	(10,068)	(8,005)	
CAPITAL PURCHASES (NOT INCLUDED ABOVE)				
Total Purchases	6	6	11	189%
<i>Detail as following:</i>				
Sustaining Our City Projects	6	6	11	189%





BALANCE SHEET

at 31 May 2012

	Actual as at 30 June 2011	Actual as at 31 May 2012
CURRENT ASSETS		
Cash, Cash Equivalents & Investments	47,546	54,091
Receivables	6,873	3,894
Inventories	702	658
Other	885	324
TOTAL CURRENT ASSETS	56,007	58,966
NON-CURRENT ASSETS		
Infrastructure, Property, Plant & Equipment	1,253,975	1,256,493
TOTAL NON-CURRENT ASSETS	1,253,975	1,256,493
TOTAL ASSETS	1,309,982	1,315,459
CURRENT LIABILITIES		
Payables	12,311	9,091
Provisions & Prepayments	13,353	14,304
TOTAL CURRENT LIABILITIES	25,664	23,395
NON-CURRENT LIABILITIES		
Payables	260	260
Provisions & Prepayments	236	236
TOTAL NON-CURRENT LIABILITIES	496	496
TOTAL LIABILITIES	26,160	23,891
NET ASSETS	1,283,822	1,291,568
EQUITY		
Retained Earnings	731,231	738,977
Revaluation Reserves	552,591	552,591
TOTAL EQUITY	1,283,822	1,291,568



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Finance Report No. F16/12



Subject: Contingency Fund - status as at 30 June 2012

Folder No: F2007/00638

Author: Julie Hartshorn, Senior Administrative Coordinator

Introduction

The purpose of this report is to detail the progressive amount of donations, allocations, waiving of fees and other similar contributions for the 2011-12 financial year.

In the 2011-12 financial year there have been 42 allocations totalling \$159,118.50 as listed in the table below.

Issues

Meeting	Details	Net cost to Council
Ord Council – 26 Sept 2006	<u>Annual contribution</u> (7 years from 2006-07) Interest foregone on interest free loan - Coogee Surf Life Saving Club renovations	\$4,500.00
Extraord Council – 6 Oct 2009	<u>Annual contribution</u> (3 years from 2009-10) Sponsorship - Westpac Life Saver Rescue Helicopter	\$15,000.00
Ord Council – 24 Nov 2009	<u>Annual contribution</u> (5 years 2010-2015) Waiving of fees – Rainbow Club Australia – Ocean Swim (Maroubra to Little Bay)	\$10,820.00
Ord Council – 27 July 2010	<u>Annual contribution</u> (5 years from 2010-11) - Randwick Boys High School - 'Mayor's Award'	\$1,000.00
Ord Council – 22 Feb 2011	<u>Annual contribution</u> (5 years from 2010-11) - Randwick Girls High School - 'Mayor's Award'	\$1,000.00
Ord Council – 24 May 2011	Donation - Randwick Rugby Foundation – Rugby Hall of Fame Event	\$2,000.00
Ord Council – 28 June 2011	Donation - Preparation of Traffic Management Plan – Maroubra Fun Run	\$4,000.00
Ord Council – 28 June 2011	Waiving of fees – Hire of Goldstein Reserve – Randwick City Tourism – Sports Coast Design Event	\$3,826.00
Ord Council – 26 July 2011	Waiving of fees and financial assistance - 11th Annual Des Renford Chair of Hearts Research Family Gala and Charity Day	\$8,500.00
Ord Council – 26 July 2011	Donation – White Ribbon Day - International Day for the Elimination of Violence Against Women	\$1,500.00
Ord Council – 26 July 2011	Financial assistance - Rainbow Child Care Centre – new oven	\$3,500.00
Ord Council – 26 July 2011	Financial assistance - Randwick Boys & Girls High Schools – Combined production	\$4,000.00
Ord council – 20 Sept 2011	Financial contribution - Wylies Baths Geotechnical Risk Assessment	\$5,000.00
Ord council – 20 Sept 2011	Waiving of fees - The Prince Henry Hospital Trained Nurses' Association - Use of Prince Henry Centre	\$1,945.00
Works Comm – 8 Nov 2011	'Sense of Community' Street Parties	\$6,000.00

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Meeting	Details	Net cost to Council
Ord Council – 18 Oct 2011	Financial assistance - 2012 Eastern Suburbs Relay For Life - Cancer Council NSW	\$3,000.00
Ord Council – 18 Oct 2011	Donation – Maroubra Fun Run	\$5,350.00
Ord Council – 18 Oct 2011	Waiving of fees - Housing for Health Project with the La Perouse Aboriginal Community	\$1,645.00
Ord Council – 18 Oct 2011	Donation - Positive Pedalers' Day	\$250.00
Ord Council – 18 Oct 2011	Waiving of fees - Carols by Candlelight - St Mark's Anglican Church	\$1,667.00
Ord Council – 18 Oct 2011	Donation - Charity Fundraising Event for the Prince of Wales Hospital Foundation	\$300.00
Ord Council – 22 No 2011	White Ribbon Day Lunch	\$1,100.00
Ord Council – 22 No 2011	Waiving of fees - Greek Orthodox Church Epiphany Ceremony	\$6,373.00
Ord Council – 22 No 2011	Financial Assistance - Bayside Swim Club - Olympic Swimming Trials in Adelaide	\$3,000.00
Ord Council – 28 Feb 2012	Waiving of Fees - Brigidine College Randwick – banners	\$3,760.00
Ord Council – 28 Feb 2012	Waiving of Fees - Night Sky Productions – outdoor movie at Clovelly	\$2,009.00
Ord Council – 28 Feb 2012	Waiving of Fees - Use of Town Hall by Indonesian Welfare Association	\$540.00
Ord Council – 28 Feb 2012	150th Anniversary of NSW Police – joint sponsorship with Botany Bay City Council – sponsor 100 officers to attend Police Officer of the Year Awards evening	\$3,000.00
Ord Council – 28 Feb 2012	150th Anniversary of NSW Police – sponsor table Blue and White Charity Ball	\$1,500.00
Ord Council – 28 Feb 2012	Community Partnership - Randwick District Rugby Football Club	\$10,000.00
Ord Council – 27 March 2012	Waiving of fees for banner - Royal Hospital for Women Foundation	\$1,880.00
Ord Council – 27 March 2012	2012 Aurora Annual Dinner	\$2,250.00
Ord Council – 27 March 2012	Donation to Moree Flood Appeal	\$4,000.00
Ord Council – 27 March 2012	Financial Assistance - Randwick Boys and Girls High Schools Production	\$4,000.00
Ord Council – 27 March 2012	Waiving of fees - Australian Handball Federation	\$3,962.40
Ord Council – 27 March 2012	Waiving of fees - Salvation Army Red Shield Appeal	\$527.00
Ord Council – 24 April 2012	Waiving of fees – St Margaret Mary's Primary School election day fundraiser	\$160.00
Ord Council – 24 April 2012	Friends of La Perouse Museum – purchase of "Altar Stones" and bronze reproduction of engraved eucalyptus tree trunk	\$10,000.00
Ord Council – 24 April 2012	Waiving of fees – Coogee to Bondi Ocean Swim	\$1,074.10
Ord Council – 24 April 2012	Financial assistance - Sydney Children's Hospital Gold Coin Week	\$7,520.00
Ord Council – 24 April 2012	Sponsorship - Eastern Beaches Local Area Command 150 Years Event Celebrations	\$7,500.00

Meeting	Details	Net cost to Council
Ord Council – 26 June 2012	Waiving of fees - Clovelly Community Bank	\$160.00
TOTAL:		\$159,118.50

In addition to the above allocations:

- the Works Committee at its meeting of 8 November 2011, resolved to allocate \$40,795.90 from the 2012-13 Contingency Fund for the waiving of fees for the World Firefighters' Games in October 2012.
- Council, at its Ordinary Council Meeting of 26 June 2012, resolved to allocate \$10,000 from the 2012-13 Contingency Fund for the 2012 Maroubra Fun Run & Oktoberfest. This decision is the subject of a rescission motion which will be considered at the 24 July Council Meeting.

Relationship to City Plan

The relationship with the City Plan is as follows:

- Outcome 2: A vibrant and diverse community.
Our community will be proud to be part of our City and celebrate its range of cultures and people.
- Direction 2b: Enrich our range of community services that meet our community's needs.
- Key Actions: Support the provision of services and facilities to meet the needs of our Target Groups and celebrate the range of cultures and people within Randwick City.

Financial impact statement

Council has allocated \$166,591.00 in the 2011-12 Budget for contingencies.

Recommendation

That the report be received and noted.

Attachment/s:

Nil

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