

COMMUNITY SERVICES COMMITTEE

BUSINESS PAPER

TUESDAY 14 SEPTEMBER 2010

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COMMUNITY SERVICES COMMITTEE

Notice is hereby given that a Community Services Committee of the Council of the City of Randwick will be held in the Council Chamber, Town Hall, 90 Avoca Street, Randwick, on Tuesday, 14 September 2010 at 6:00pm.

Committee Members: The Mayor, J Procopiadis, Andrews, Belleli, Bowen, Hughes (Deputy Chairperson), Matson, Matthews, Nash, Notley-Smith, Seng, Smith, Stevenson, Tracey, White & Woodsmith (Chairperson)

Quorum: Eight (8) members

NOTE: At the Extraordinary Meeting held on 28 September 2004, the Council resolved that the Community Services Committee be constituted as a committee with full delegation to determine matters on the agenda.

Apologies/Granting of Leave of Absences

Confirmation of the Minutes

Community Services Committee - 10 August 2010

Declarations of Pecuniary and Non-Pecuniary Interests

Address of Committee by Members of the Public

Urgent Business

Community Services Report

C15/10 Review of Terms of Reference - Youth Advisory Committee..... 1

Library Reports

Nil

Notice of Rescission Motions

Nil

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Ray Brownlee
GENERAL MANAGER

Community Services Report No. C15/10



Subject: Review of Terms of Reference - Youth Advisory Committee

Folder No: F2006/00218

Author: Avril Jeans, Project Officer

Introduction

At the 27 July 2010 ordinary council meeting it was resolved (Smith/Notley-Smith):

'That Council consider a report on the review of the terms of reference for the Youth Advisory Committee in an attempt to encourage participation.'

Following a discussion about strategies to attract and recruit new members to the Youth Advisory Committee, it is proposed to review the Terms of Reference for this committee. Research has demonstrated that many Council's in Australia model their youth advisories on the local government structure.

Issues

The structure of a youth committee could include the election of a Youth Mayor and Deputy Youth Mayor, and conducting youth advisory meetings in the council chambers. Kalgoorlie-Boulder Youth Council is an example of this structure which was reviewed at the meeting. Kalgoorlie-Boulder Youth Council has three office bearers including Youth Mayor, Deputy Youth Mayor and Public Relations Officer. The Youth Council meets regularly at the council chambers.

With reference to this model, it is proposed to make the following alterations to some sections of the Youth Advisory Committee Terms of Reference:

- **Name** - Review online format and establish a Youth Council
- **Membership** - Allow a maximum of 15 members with no quorum required
- **Tenure** - Fix a tenure of 12 months from July to June for youth representatives
- **Procedures and Proceedings** - Youth Mayor and Youth Deputy Mayor to be elected from Youth Councillors by Youth Councillors
- **Procedures and Proceedings** - Randwick City Councillors to provide a mentoring and advisory role
- **Procedures and Proceedings** - Youth Mayor and Deputy Youth Mayor to be invited to attend council events as youth ambassadors
- **Notice of Special meetings** - Youth Project Officer to call any special meetings

All other sections of the Terms of Reference will remain the same. The youth advisory online Yahoo group will be retained as an email contact and informal discussion group.

Recruitment to the Youth Council will be advertised via the Southern Courier and at council's four banner locations. Four generic Council banners will be produced which can be used annually in June to promote new recruitment to the Youth Council. The banners will be displayed at council's four banner sites at Alison Road and Doncaster

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Avenue, Randwick, Arden Street and Malabar Road, South Coogee, Beauchamp Road and Anzac Parade, Maroubra and Bunnerong Road and Anzac Parade, Kingsford.

Relationship to City Plan

The relationship with the City Plan is as follows:

Outcome 3: An Informed and Engaged Community.

Direction 3a: Effective communication methods and technology are used to share information and provide services.

Financial impact statement

The cost to Council will be \$3,445 for promotional activities including the production of four generic banners and a quarter page advertisement in the Southern Courier. This amount is not budgeted and would need to be funded from the 2010-11 Contingency Fund budget.

Cost

4 x banners @ \$600 per banner	\$2,400
1 x ¼ page ad in the Southern Courier	\$1,045
Total;	\$3,445

Conclusion

The proposed changes to the Terms of Reference for the youth advisory group will encourage participation and develop leadership within Randwick cities youth community. The Youth Council will assist Council in developing current and future strategies, ensuring that proposed youth activities and events are targeted and keeping Council up to date with current issues that effect young people living in Randwick city.

Recommendation

That the proposed new format for the Youth Advisory Committee (to be called Youth Council) Terms of Reference be accepted and \$3,445 be allocated from the 2010-11 Contingency Fund for promoting Youth Council recruitment in the Southern Courier and banners at four council locations.

Attachment/s:

Nil

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