

EXTRAORDINARY COUNCIL MEETING

BUSINESS PAPER

TUESDAY 29 SEPTEMBER 2009

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EXTRAORDINARY COUNCIL MEETING

Notice is hereby given that an Extraordinary Council Meeting of the Council of the City of Randwick will be held in the Council Chamber, Town Hall, 90 Avoca Street, Randwick, on Tuesday, 29 September 2009 at 7:00pm.

PRAYER AND ACKNOWLEDGEMENT OF THE LOCAL INDIGENOUS PEOPLE

Prayer

*"Almighty God,
We humbly beseech you to bestow your blessings upon this Council and to direct and prosper our deliberations to the advancement of your glory and the true welfare of the people of Randwick and Australia.
Amen"*

Acknowledgement of the local indigenous people

"I would like to acknowledge that we are here today on the land of the Bidjigal people of the Dharwahal Nation. The Bidjigal people are the traditional owners and custodians of this land and form part of the wider aboriginal nations of the Sydney area. On behalf of Randwick City Council I would also like to acknowledge and pay my respects to the Elders both past and present."

Apologies/Granting of Leave of Absences

Declarations of Pecuniary and Non-Pecuniary Interests

Address of Council by Members of the Public

Mayoral Minutes

Mayoral Minutes, if any, will be distributed prior to the meeting.

Urgent Business

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Ray Brownlee
GENERAL MANAGER

General Manager's Report No. GM46/09



Subject: Election of Mayor and Deputy Mayor
and election of Council Committees

Folder No: F2005/00751

Author: Ray Brownlee, General Manager

Introduction

The purpose of this report is to facilitate the election of the Mayor and Deputy Mayor and the appointment of Councillors to the various internal and external committees.

Issues

In September each year, the Council is required to conduct an election for the position of Mayor and Deputy Mayor.

Further, at the Extraordinary Council Meeting held on 30 September 2008 it was resolved that the appointment of Council's Committees be for the 12 month period to September 2009. It is, therefore, necessary for Council to make further appointments to Committees for the period September 2009 to September 2010.

1. Election of Mayor – September 2009 to September 2010

The procedure to be followed for the election of Mayor is outlined in Part 11 of the Local Government (General) Regulation 2005, and is reproduced hereunder:

"Part 1 – Preliminary Returning Officer

1. The General Manager (or a person appointed by the General Manager) is the Returning Officer.

Nomination

2. (1) A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
(2) The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
(3) The nomination is to be delivered or sent to the Returning Officer.
(4) The Returning Officer is to announce the names of the nominees at the council meeting at which the election is to be held.

Election

3. (1) If only one Councillor is nominated, that Councillor is elected.
(2) If more than one Councillor is nominated, the Council is to resolve whether *the election is to proceed by preferential ballot, by ordinary ballot or by open voting*.
(3) The election is to be held at the council meeting at which the Council resolves on the method of voting.
(4) In this clause:
ballot has its normal meaning of secret ballot;
open voting means voting by a show of hands or similar means.

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Part 2 – Ordinary Ballot or Open Voting**Application of Part**

4. This Part applies if the election proceeds by ordinary ballot or by open voting.

Marking of ballot-papers

5. (1) If the election proceeds by ordinary ballot, the Returning Officer is to decide the manner in which votes are to be marked on the ballot-papers.
(2) The formality of a ballot-paper under this Part must be determined in accordance with clause 76(1)(b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.
(3) An informal ballot-paper must be rejected at the count.

Count - 2 candidates

6. (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
(2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

Count – 3 or more candidates

7. (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
(2) If 3 or more candidates then remain, a further vote is to be taken of those candidates, and the one with the lowest number of votes from that further vote is to be excluded.
(3) If, after that, 3 or more candidates still remain, the procedure set out in sub-clause (2) is to be repeated until only 2 candidates remain.
(4) A further vote is to be taken of the 2 remaining candidates.
(5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
(6) If at any stage during a count under sub clause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 – Preferential Ballot**Application of Part**

8. This Part applies if the election proceeds by preferential ballot.

Ballot-papers and voting

9. (1) The ballot-papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers "1", and "2" and so on against the various names so as to indicate the order of their preference for all the candidates.
(2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 76(1)(b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.
(3) An informal ballot-paper must be rejected at the count.

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Count

- 10.** (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause **absolute majority** in relation to votes means a number which is more than one-half of the number of unexhausted formal ballot-papers.

Tied candidates

- 11.** (1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal – the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes – the candidate whose name is first chosen by the lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 – General**Choosing by lot**

- 12.** To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

Result

- 13.** The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is:
- (a) to be declared to the Councillors at the council meeting at which the election is held by the Returning Officer, and
- (b) to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales".

2. Election of Deputy Mayor – September 2009 to September 2010

In accordance with the provisions of Section 231 of the Local Government Act, the Council may elect one of its members to act as Deputy Mayor either for the Mayoral term or for a shorter term as may be resolved by the Council. Further, the Deputy Mayor may exercise any function of the Mayor, at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.

The election provisions of Part 11 of the Local Government (General) Regulation 2005 also relate to the Deputy Mayor.

It has been Council's normal practice to elect a Deputy Mayor for the same Mayoral Term, immediately following the election of the Mayor.

3. Appointment of Committees

The Local Government Act, 1993 dispensed with any requirement to annually elect or appoint Standing Committees and the Council can appoint or elect committees as it considers necessary.

The appointment or election of members to Committees must be for a specified term, which obviously cannot exceed the term of the Council.

Accordingly, on this occasion the Council must elect or appoint members to its Committees for any period of time (in the past the Council practice has been to elect committee representatives for a 12 month period from September to September).

The powers, duties and functions of all former Committees are subject to determination by the Council. The Council may determine that the Committees, their duties, composition and quorums remain the same (or otherwise).

The former Committees, appointed in September, 2008, their duties, composition, quorums and membership details are attached to this report, in the following categories:

- (i) **General Committees** – internal committees of the Council that meet on a regular basis.
- (ii) **Special Committees/Advisory Committee** – committees of the Council that meet on an ad hoc basis and committees created to perform a specific function, often with outside representation.
- (iii) **Councillor Representation on Outside Organisations/Committees** – bodies to which the Council is entitled to elect or appoint Councillor representatives.

It should be noted that Council has previously resolved that the Community Services Committee, Civic Affairs Committee, and the Environment Committee have full delegated authority to determine items on their agenda. In addition, the Administration and Finance Committee, the Planning Committee and the Works Committee have been constituted as Committees whose membership consists of all members of the Council and which also have full delegated authority to determine items on their agenda.

It is recommended that two (2) of the current special/advisory committees be discontinued:

- Budget and Management Plan Sub-Committee - the General Manager has put in place new processes for the Budget and Management Plan which provide for Councillors input through briefing sessions and other forums, prior to reporting to Council.
- Backpacker Taskforce – this taskforce has not been operational for some time and is no longer required.

Conclusion

It is necessary for the Council, at this meeting, to make certain decisions relating to the election of a Mayor and Deputy Mayor and appointment of delegates/members of committees and to external bodies.

Recommendation

- (a) **Method of Voting** - that, should it be necessary for an election to be held for the positions of Mayor and Deputy Mayor, Council determine the method of voting from one of the following:
- Open Voting (traditional method at Randwick City Council)
 - Ordinary Ballot
 - Preferential Ballot.
- (b) **Election of Mayor**
- i. That the General Manager, as Returning Officer, calls nominations for the position of Mayor.
 - ii. That, should more than one nomination be received, the General Manager, as Returning Officer, read the names of the candidates for the position of Mayor.
 - iii. That, if necessary, an election be conducted in accordance with the Council's resolution made in relation to recommendation (a) for the position of Mayor.
 - iv. That the General Manager, as Returning Officer, declare the Mayor elected for the September, 2009 to September 2010 term.
- (c) **Election of Deputy Mayor**
- i. That the General Manager, as Returning Officer, calls nominations for the position of Deputy Mayor.
 - ii. That, should more than one nomination be received, the General Manager, as Returning Officer, read the names of the candidates for the position of Deputy Mayor.
 - iii. That, if necessary, an election be conducted in accordance with the Council's resolution made in relation to recommendation (a) for the position of Deputy Mayor.
 - iv. That the General Manager, as Returning Officer, declare the Deputy Mayor elected for the September, 2009 to September 2010 term.
- (d) **Appointment of Committees & their membership**
- i. That Council determine the Committees and their duties, functions, quorums and delegated authorities in accordance with the attachment to the this report.
 - ii. That appointment to the Committees be for the period September 2009 to September 2010.
 - iii. That Council proceed to elect, appoint or nominate Committee members to the Committees and external bodies.
- (e) That the Budget and Management Plan Sub-Committee and the Backpacker Taskforce be discontinued.

Attachment/s:

1. Committees, duties, composition, quorum & membership details
 2. Committee membership 2008-09
 3. Nominations forms for Mayor & Deputy Mayor
- INCLUDED UNDER
SEPARATE COVER

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Randwick City Council

General Committees

	Committee	Duties/Functions	Composition	Quorum
(i)	Community Services	Under delegated authority: To determine community development items & other relevant associated matters	The Mayor & 6 Councillors	4 Councillors
(ii)	Administration & Finance	Under delegated authority: To determine administrative & financial items & other relevant associated matters	All Councillors	8 Councillors
(iii)	Works	Under delegated authority: To determine works items & other relevant associated matters	All Councillors	8 Councillors
(iv)	Planning	Under delegated authority: To determine Health, Building & Planning matters	All Councillors	8 Councillors
(v)	Environment	Under delegated authority: To determine matters associated with the natural environment & other associated environmental issues	The Mayor & 7 Councillors	5 Councillors
(vi)	Economic Development	To be determined	To be determined	To be determined

Special Committees/Advisory Committees

	Committee	Duties/Functions	Composition	Quorum
(i)	Civic Affairs	Under delegated authority: To determine civic affairs matters, including; i) to consider all nominations for Community &/or Civic Awards & to select the recipients; ii) to consider nominations lodged annually in the programs under the Council Awards for Sporting Achievements & to select the recipient(s)	The Mayor & 9 Councillors & community representatives as deemed necessary by the Committee	6 Councillors
(ii)	Randwick City Business Awards	To coordinate arrangements for the presentation of the Randwick City Business Awards	The Mayor & 3 Councillors & the Presidents (or nominees) of each Chamber of Commerce & a representative of the ESBE	6 members
(iii)	Australia Day	To plan arrangements for Australia Day celebrations	The Mayor & 6 Councillors & community representatives as deemed necessary by the Committee	3 members
(iv)	Randwick Access	To monitor implementation & evaluation of Council's Disability Discrimination Action Plan, to assist Council in the identification of current & future access needs for the community, to support & promote activities & special projects relating to people with disabilities, to comment on Council planning instruments in relation to disability issues, to assist in determining the most appropriate use of the Accessible Pathways Budget	Not less than 2 Councillors & 6 community representatives	6 members

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	Committee	Duties/Functions	Composition	Quorum
(v)	Randwick Older Persons' Advisory	To ensure that Council policies & programs are consistent with Commonwealth & State Government legislation & best practice relating to the full range of older people's needs, to develop a Randwick Older People's Policy, to comment on Council planning instruments, to assist Council in the identification of current & future needs of older persons & to plan associated activities & events	Not less than 2 Councillors & 6 community representatives but not more than 12 in total	6 members
(vi)	Randwick Youth Advisory	To assist Council in the identification of the current interests of young people (ages 15-24 years), to support & promote activities & special projects relating to young people, to comment on Council planning instruments, to encourage students & young people's participation in Council's activities and community service initiatives etc	Not less than 2 Councillors & 6 young people (ages 15-24), but not more than 12 in total	6 members
(vii)	Randwick Aboriginal Consultative	To advise council on issues affecting Aboriginal Communities & review & monitor Council policy relating to Aboriginal communities	2 Councillors, staff representing each Council Division & not less than 6 community representatives	6 members
(viii)	Randwick Multicultural Advisory	To ensure that all non-English speaking background residents are informed & have an understanding of Council's role & responsibilities & advise Council on issues that affect NESB residents	An equal mix of Council & community reps, with at least 2 Councillors & representatives from each Council Division (Max 10 community reps/others, excluding Crs)	6 members
(ix)	General Manager's Performance Review	To convene ½ yearly monitoring meetings & once yearly review meetings with the GM to administer his Performance Agreement & to amend the Performance Agreement when required	The Mayor & 2 Councillors	3 members
(x)	Greening Randwick Sub-Committee	To consider issues relating to the greening of Randwick & to make recommendations for consideration by the Environment Committee	6 Councillors	4 members
(xi)	Road Safety Steering	To provide peer & expert guidance, advice, feedback, information & support to Council's Community Road Safety Officer, focusing on behavioural & educational issues	2 staff (integrated transport) & 1 staff (community prog & p/ship) 2 Councillors, 1 rep from each of RTA, NSW Police, Eastern Beaches Liquor	N/A

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	Committee	Duties/Functions	Composition	Quorum
			Accord, Dept Education & Training, Southern Sydney Health Promotion Unit	
(xii)	Community Safety	To provide input into the preparation of the Community Safety Plan & enhance community safety & crime prevention	3 Councillors and staff, reps from Maroubra Local Area Command, Eastern Beaches Liquor Accord and a number of other groups, community organisations & individuals (as required)	N/A
(xiii)	Sports	To ensure that Council policies and programs are consistent with Commonwealth & State Government legislation & best practice relevant to the full range of local sporting & recreation needs, to comment on Council planning instruments, including Plans of Management, in relation to sporting facilities, to assist Council in the identification of current & future sporting needs for the community etc	The Mayor & 3 Councillors, plus 6-15 reps of peak sporting bodies or associations (being residents of Randwick or members of local sporting bodies, plus Council staff reps	6 members
(xiv)	Cultural Advisory Committee	To bring together key stakeholders in artistic and cultural development within Randwick City to facilitate the sharing of resources, knowledge, facilities, ideas and opportunities; and to advise Council on its public art, placemaking and cultural initiatives.	Maximum 12 members, consisting of no less than 5 local practising artists and 2 Councillors	N/A

Councillor representation on outside organisations/committees

	Committee	Duties/Functions	Composition	Randwick City Council Entitlement
(i)	Randwick Traffic Committee	To authorise traffic facilities & consider road safety issues	1 Councillor & 1 alternate (Councillor), Council Traffic Engineer & reps from RTA, Police, State Transit and the State Member of Parliament	1 Councillor & 1 alternate delegate (Councillor) in accordance with RTA delegation

	Committee	Duties/Functions	Composition	Randwick City Council Entitlement
(ii)	Southern Sydney Regional Organisation of Councils (SSROC)	To consider & assess the needs, disadvantages & opportunities of the member Councils & of the Southern Sydney region, to make representation & submissions relative to the needs, to submit requests for financial assistant, policy change and additional resources for the region or for member councils etc	Elected reps from – Bankstown, Hurstville, Randwick, Rockdale, Botany Bay, Sutherland, Canterbury, Kogarah, Marrickville, Waverley & Woollahra Councils	2 delegates (1 being the Mayor) & 2 alternate delegates. Each delegate also serves on a SSROC Standing Committee
(iii)	Eastern Suburbs Business Enterprise Centre (ESBEC)	To achieve, seek & support employment creation & business development initiatives & to promote the development of economic well being within the community and, in doing so, to generate employment opportunities	Councillors, staff & community reps from Waverley, Woollahra & Randwick Councils	1 Councillor
(iv)	Sydney Coastal Councils	To maintain sharp focus on all water pollution issues that affect the coastal, harbour, bay and river environment within the areas covered by the member Councils and to develop initiatives to protect those areas	Councillors & staff from Botany, Hornsby, Leichhardt, Manly, Mosman, North Sydney, Pittwater, Randwick, Rockdale, Sydney City, Sutherland, Warringah, Waverley, Willoughby & Woollahra Councils	2 Councillors & 2 alternate delegates (Councillors)
(v)	Randwick City Tourism Inc	To encourage residents of the City to appreciate the benefits of tourism, to provide a cohesive & unified focus for the Council & private sector activities to encourage appropriate tourism development, to coordinate the local tourism industry & its promotion, to advise Council on tourism policy & represent Randwick's tourism interest to government & the tourist industry etc	1 Councillor & 8 members of the local community (who are involved in or interested in tourism)	1 Councillor
(vi)	Eastern Region Local Government Aboriginal & Torres Strait Islander Forum	To consult local Aboriginal communities & their organisations in order to develop policies & cooperative strategies at a regional level & which will stimulate local government commitment to the reconciliation process	Councillors & staff from Randwick, Botany Bay, Waverley & Woollahra Council & indigenous community reps	The Mayor & any interested Councillors

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	Committee	Duties/Functions	Composition	Randwick City Council Entitlement
(vii)	SSROC Access Committee	To consider disability access issues & to develop policies & cooperative strategies at a regional level	Councillors & staff from SSROC Councils	1 Councillor
(viii)	Metropolitan Public Libraries Association	As a member of the MPLA, Randwick City Council is entitled to 1 vote at the AGM	Representatives from member organisations	1 Councillor
(ix)	Mayor's Water Reference Group	Convened to provide advice to Council on water saving projects	The Mayor & 4 Councillors, 4 academic specialists from UNSW, 2 community reps	N/A
(x)	Australian Sister Cities Association	Authorisation for 1 Council representative to nominate for the executive of the Australian Sister City Association. The ASCA is an association of cities, towns, shires, ports and even states that have a Sister City relationship. It also takes an active role in matching cities and towns in Australia with cities and towns both from overseas and within Australia seeking a Sister City relationship.	Member Councils are entitled to nominate a Councillor for the executive of the ASCA	1 representative /nominee

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RANDWICK CITY COUNCIL - COMMITTEE MEMBERSHIP – SEPTEMBER, 2008-09

GENERAL COMMITTEES

Committee	Andrews	Steven son	Belleli	Matthe ws	Hughes	Smith	Matson	Nash	Notley -Smith	Procopiadis	Seng	Bowen	Tracey	White	Woodsmith	Councillor Reps	Quorum
Community Services				✓		DC	✓		✦			✓	✓		C	Mayor + 6	4
Works	C	✓	DC	✓	✓	✓	✓	✓	✦	✓	✓	✓	✓	✓	✓	Mayor + 14	8
Administration & Finance	✓	✓	✓	✓	C	✓	✓	DC	✦	✓	✓	✓	✓	✓	✓	Mayor+ 14	8
Planning	✓	✓	✓	✓	✓	✓	DC	C	✦	✓	✓	✓	✓	✓	✓	Mayor + 14	8
Environment Committee	✓		✓		DC		C	✓	✦					✓	✓	Mayor + 7	5
Economic Development Committee	Proposed new committee – members to be determined															To be determined	To be determined

SPECIAL COMMITTEES/ADVISORY COMMITTEES

Committee	Andrews	Steven son	Belleli	Matthe ws	Hughes	Smith	Matson	Nash	Notley- Smith	Procopiadis	Seng	Bowen	Tracey	White	Woodsmith	Community Reps/ Others	Councillor Reps	Quorum
Civic Affairs	C		DC		✓		✓	✓	✦		✓			✓	✓	As necessary	10	6
Randwick City Business Awards	✓				DC			C	✦							Presidents of Chambers	4	6
Australia Day	C	✓			✓		✓	✓	DC		✓		✓			As necessary	7	3
Randwick Access			C												✓	Not Less than 6	2	6
Randwick Older Persons' Advisory										✓					C	Up to 12, not less than 6	2	6
Randwick Youth Advisory						C		DC								Up to 12, not less than 6	2	6

Committee	Andrews	Steven son	Belleli	Matthe ws	Hughes	Smith	Matson	Nash	Notley- Smith	Procopiadis	Seng	Bowen	Tracey	White	Woodsmith	Community Reps/ Others	Councillor Reps	Quorum
Greening Randwick Sub-Committee					✓		C	✓	✦				✓		DC	As necessary	6	4
Randwick Aboriginal Consultative											✓				✓	Not less than 6	2	6
Randwick Multicultural Advisory			✓		C											Max. 10	2	6
General Manager's Performance Review							✓		C					✓		N/A	3	3
Community Safety Committee			✓				✓		✦							Max. 20	3	N/A
Road Safety Steering Committee	C						✓									As necessary	2	N/A
Sports			✓		✓				✦	✓						Max. 15	4	6
Cultural Advisory Committee	New committee - members to be allocated															Max. 10	2	N/A

COUNCIL REPRESENTATION ON OUTSIDE COMMITTEES

Committee	Andrews	Steve nson	Belleli	Matth ews	Hughes	Smith	Matson	Nash	Notley - Smith	Procopiadis	Seng	Bowen	Tracey	White	Woodsmith	Community Reps	Councillor Reps
Randwick Traffic			D				AD										1 Cr & Alt Cr
Southern Sydney Regional Organisation of Councils							AD	AD	D						D		Mayor + 1 Cr. + 2 Alts. = 4
Eastern Suburbs Business Enterprise Centre Ltd.	AD										D						1 Cr.
Sydney Coastal Councils	AD		AD			D									D		2 Cr. + 2 Alt.
Randwick City Tourism Inc. Exec.			D														1 Cr.

Committee	Andrews	Steve nson	Belleli	Matth ews	Hughes	Smith	Matson	Nash	Notley - Smith	Procopiadis	Seng	Bowen	Tracey	White	Woodsmith	Community Reps	Councillor Reps
Eastern Region Local Govt Aboriginal and Torres Strait Islander Forum															D		Any interested Councillors
SSROC Access															D		1 Cr.
Metropolitan Public Libraries Association															D		1 Cr
Mayor's Water Reference Group			✓		C		DC		◆				✓		✓		Mayor + 4 Crs

✓ Member
◆ Mayor as Ex-officio

C Chairperson
DC Deputy Chairperson

D Delegate
AD Alternative Delegate

Mayor - Councillor Bruce Notley-Smith
Deputy Mayor - Councillor Margaret Woodsmith

General Manager's Report No. GM47/09



Subject: Establishment of Economic Development Committee
Folder No: F2008/00589
Author: Ray Brownlee, General Manager

Introduction

At the Ordinary Council Meeting held on 22 September 2009, it was resolved:

“(Mayor, Cr B Notley-Smith) that a report be presented to the 29 September 2009 Extraordinary Committee in relation to the establishment of an Economic Development Committee.”

Issues

Legal requirements

How does a Council exercise its functions (s355 of Local Government Act)?

A function of a Council may, subject to this Chapter, be exercised:

(b) by a Committee of the Council.

Functions of Committees (c261 of Local Government Regulation)

- (1) Council must specify the functions of each of its Committees when the Committee is appointed or elected, but may from time to time amend those functions.*
- (2) A Committee cannot act outside the extent of the functions granted by Council.*
- (3) If Council, by resolution, delegates authority to a Committee to make decisions, then any decisions made by the Committee under such authority shall be decisions of Council.*

Council may appoint and wind up Committees (c50 Code of Meeting Practice)

- (1) Council may, by resolution, establish such Committees as it considers necessary and may wind up such Committees.*
- (2) A Committee is to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council.*

Delegation of authority

If Council were to establish an Economic Development Committee then it would save duplication if the Committee were delegated authority to consider and determine all matters related to Economic Development and the implementation of the Randwick Economic Development Strategy and associated matters, including tourism.

Council needs to be specific about what functions are to be delegated to the Economic Development Committee and, in this regard, it is suggested that the delegation be as follows:

Objective - To enable matters relating to Economic Development and the implementation of the Randwick Economic Development Strategy and associated matters, including tourism, to be quickly and effectively dealt with.

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Policy statement - That, pursuant to the powers conferred on Council by Section 377 of the Local Government Act, 1993, the Council hereby delegates to and authorises the Economic Development Committee of Council until it shall otherwise resolve, to exercise all powers, authorities and functions vested in Council by the Local Government Act, 1993, and Regulations made thereunder (or other appropriate Act or Regulation which vests the particular powers in Council), and which are applicable to the delegation. The said powers, authorities, duties and functions are conferred until such time as the Council may otherwise resolve.

Delegation - To determine matters associated with Economic Development and the implementation of the Randwick Economic Development Strategy and associated matters, including tourism.

Committee membership and meeting schedule

Council needs to determine the following issues in relation to the proposed Economic Development Committee:

- Number of members & quorum for meetings
- Nomination of members
- Meeting schedule.

Current Committee Meeting schedule and number of members:

Committee	Meeting schedule	No. of members
Community Services	2 nd Tuesday of the month at 6.00pm	7
Administration and Finance		15
Works		15
Planning		15
Environment		8

Based on the current Committee structure, it would be logical for the Economic Development Committee to be comprised of eight (8) members (similar to the Environment Committee) with a quorum of five (5), with meetings held on the 2nd Tuesday of the month at 6.00pm (in line with the current meeting schedule).

Relationship to City Plan

The relationship with the City Plan is as follows:

- Outcome 8: A Strong Local Economy – our town centres, businesses, industries and institutions will foster innovation and will be thriving, vibrant and attractive places to work, shop and interact.
- Direction 8a: Vibrant business, commercial and industrial sectors that provide ongoing and diverse employment opportunities.
- Key action: Prepare and implement an economic strategy for Randwick City.

Financial Impact Statement

There is no direct financial impact for this matter.

Conclusion

For the reasons mentioned in Mayoral Minute MM64/09, which were as follows:

- the prominence that this topic has been given in the City Plan;

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- the challenges presented to Council in implementing the Economic Development Strategy (including the continuation of the Economic Leaders' Forum, continued support for 'shop local' initiatives and the rejuvenation and revitalisation of the town centres);
- the need to address tourism as part of Council's Economic Development Strategy (Note: the report on the outcomes of the Inaugural Economic Leaders' Forum indicates that a key issue raised at the forum, was the economic development possibilities of tourism in the City.)"

...it is recommended that an Economic Development Committee be established as a Committee of Councillors with delegated authority to determine matters relating to Economic Development and the implementation of the Randwick Economic Development Strategy and associated matters, including tourism.

Recommendation

That:

- (a) an Economic Development Committee (being a Committee of Council) be established;
- (b) the Economic Development Committee be made up of eight (8) Councillors (with a quorum of five (5) members);
- (c) the Committee be delegated authority to determine matters relating to Economic Development and the implementation of the Randwick Economic Development Strategy and associated matters, including tourism (in accordance with the policy statement contained in the report);
- (d) the Economic Development Committee meet on the 2nd Tuesday of each month at 6.00pm and the inaugural meeting be held in October 2009;
- (e) Council's Code of Meeting Practice be updated accordingly; and
- (f) the members, Chairperson and Deputy Chairperson of the Economic Development Committee be determined.

Attachment/s:

Nil

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