

ADMINISTRATION AND FINANCE COMMITTEE MEETING

BUSINESS PAPER

TUESDAY 12 AUGUST 2008

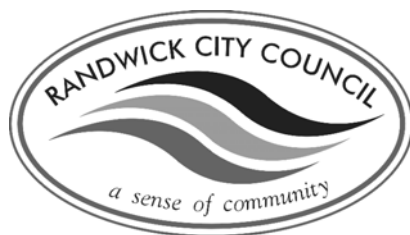
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5 August 2008

ADMINISTRATION AND FINANCE COMMITTEE MEETING

Notice is hereby given that a Administration and Finance Committee Meeting of the Council of the City of Randwick will be held in the Council Chamber, Town Hall, 90 Avoca Street, Randwick, on Tuesday, 12 August 2008 at 6: 30pm.

Committee Members: The Mayor, B Notley-Smith, Andrews (Chairperson),
Hughes, Kenny, Matson, Nash (Deputy Chairperson),
Seng, Woodsmith.

Quorum: Five (5) members.

NOTE: At the Extraordinary Meeting held on 28 September 2004, the Council resolved that the Administration and Finance Committee be constituted as a committee with full delegation to determine matters on the agenda.

Apologies/Granting of Leave of Absences

Confirmation of the Minutes

Administration and Finance Committee Meeting - 8 July 2008

Declarations of Pecuniary and Non-Pecuniary Interests

Address of Committee by Members of the Public

Urgent Business

Administration Reports

Nil

Finance Reports

F17/08 Monthly Financial Report as at 30 June 2008 (Unaudited) 1

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Closed Session

Nil

Notices of Rescission Motions

Nil

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Ray Brownlee
GENERAL MANAGER

Finance Report No. F17/08



Subject: Monthly Financial Report as at 30 June 2008 (Unaudited)

Folder No: F2006/00699

Author: Caroline Foley, Acting, Manager-Corporate and Financial Planning

Introduction

Section 202 of *Local Government (General) Regulation 2005* requires that the responsible accounting officer of a council must:

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of the council's income and expenditure, and
- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.

Issues

This report provides the unaudited financial results of Council as at 30 June 2008. Attachment 1 summarises Council's Financial Performance and its Source and Application of Funds. It also summarises the operating result for each of Council's principal activities. Attachment 2 details the financial position of Council as at 30 June 2008.

The attached Financial Reports for 30 June 2008 are unaudited and year end adjustments may still be required. On completion of the audit copies of the complete Financial Reports including the audit report will be circulated to Councillors.

It is proposed to carry over funds to the new Financial Year 2008/09, due to the following reasons:

- Projects had already commenced, and expenditure was committed,
- Projects were incomplete as at 30 June,
- The funds were voted towards the latter part of the 2007/08 Financial Year, and the Project had not commenced.

A list of all recurrent and capital carryovers has been referred to the Planning Committee for consideration as Committee of the Whole as all Councillors are members of the Committee.

Relationship to City Plan

The relationship with the City Plan is as follows:

Outcome 1: Leadership in Sustainability.
Direction 1c: Long term financial viability is achieved.

Financial impact statement

There is no direct financial impact for this matter.

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Conclusion

Council's Director Governance & Financial Services as the responsible accounting officer, advises that the projected financial position is satisfactory.

Recommendation

That the monthly financial reports as at 30 June 2008 be noted.

Attachment/s:

1. Income Statements and Source & Application of Funds
2. Balance Sheet

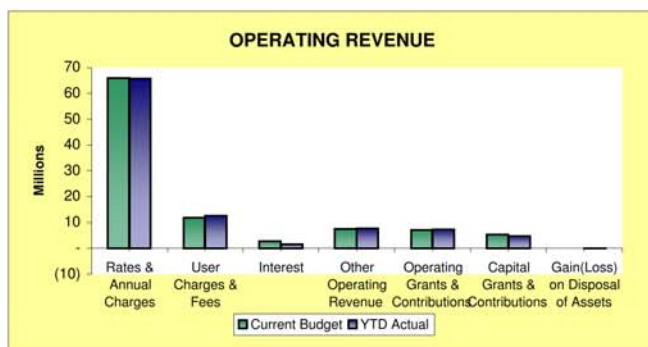
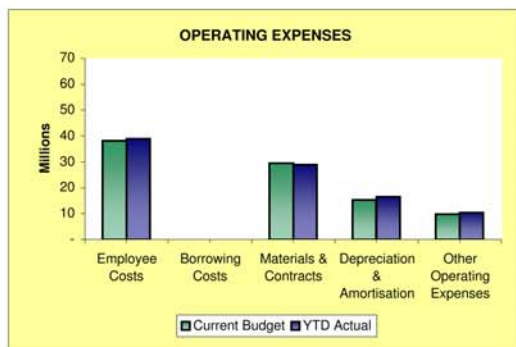
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**RANDWICK CITY COUNCIL
INCOME STATEMENT
AS AT
30 JUNE 2008**

F17/08

	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actual (\$'000s)	% of Budget Spent/ Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	37,814	38,069	39,035	102.54%
Borrowing Costs	1	1		7.10%
Materials & Contracts	25,540	29,432	28,968	98.42%
Depreciation & Amortisation	15,712	15,239	16,394	107.57%
Other Operating Expenses	9,657	9,878	10,446	105.75%
Total Expenses from Continuing Operations	88,725	92,619	94,843	102.40%
REVENUE FROM CONTINUING OPERATIONS				
Rates & Annual Charges	65,579	65,905	65,781	99.81%
User Charges & Fees	11,056	11,786	12,471	105.81%
Interest	3,148	2,719	1,416	52.09%
Other Operating Revenue	6,243	7,350	7,708	104.87%
Operating Grants & Contributions	4,877	7,020	7,302	104.02%
Capital Grants & Contributions	4,868	5,182	4,753	91.72%
Gain(Loss) on Disposal of Assets	-	-	(251)	N/A
Total Revenue from Continuing Operations	95,771	99,962	99,180	99.22%
Net Operating Result - Surplus/ (Deficit)	7,046	7,343	4,338	
FUNDING STATEMENT				
SOURCE OF FUNDS				
Surplus (Deficit) from Operations - Accrual	7,046	7,343	4,338	59.07%
Add Back Non-Funded Transactions included in Operations above				
- Depreciation	15,712	15,239	16,394	107.57%
- Doubtful Debts	-	-	760	N/A
- Gain/Loss on Market Value of Investments (unrealised)	-	-	1,187	N/A
- Sales of Assets (Book Value)	1,451	1,611	1,726	107.11%
- Transfer from Internal Reserves	3,506	8,606	7,418	86.20%
- Transfer from External Reserves	5,431	5,330	4,545	85.26%
Net Funds Available	33,146	38,130	36,367	95.38%
APPLIICATION OF FUNDS				
Assets Acquired	28,131	31,048	24,093	77.60%
Transfer to Internal Reserves	3,493	4,642	7,892	170.02%
Transfer to External Reserves	1,512	2,422	4,312	178.06%
Total Funds Applied	33,136	38,111	36,297	95.24%
Total Funds Surplus/ (Deficit)	11	19	70	

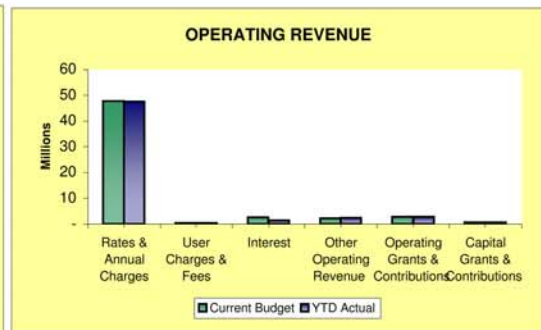
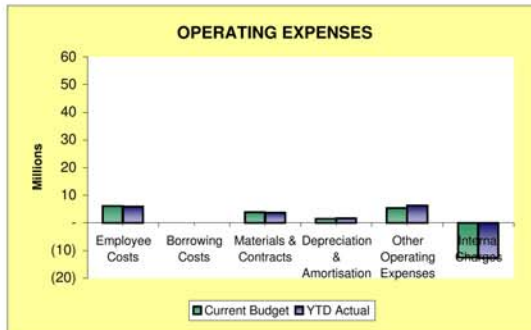




**GOVERNANCE & FINANCIAL SERVICES
INCOME STATEMENT
AS AT
30 JUNE 2008**

	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actual (\$'000s)	% of Budget Spent/ Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	5,868	5,986	5,948	99.37%
Borrowing Costs	1	1		7.10%
Materials & Contracts	3,299	3,763	3,727	99.06%
Depreciation & Amortisation	1,483	1,483	1,561	105.22%
Other Operating Expenses	5,265	5,364	6,181	115.22%
Internal Charges	(12,519)	(12,520)	(12,749)	101.83%
Total Expenses from Continuing Operations	3,397	4,077	4,668	114.50%
REVENUE FROM CONTINUING OPERATIONS				
Rates & Annual Charges	47,592	47,808	47,670	99.71%
User Charges & Fees	335	397	508	128.02%
Interest	3,133	2,685	1,373	51.14%
Other Operating Revenue	2,162	2,211	2,396	108.37%
Operating Grants & Contributions	2,747	2,769	2,788	100.67%
Capital Grants & Contributions	702	702	675	96.15%
Total Revenue from Continuing Operations	56,670	56,572	55,410	97.95%
Net Operating Result - Surplus/ (Deficit)	53,273	52,495	50,742	
CAPITAL PURCHASES (NOT INCLUDED IN COSTS ABOVE)				
CAPITAL PURCHASES				
Total Capital Purchases	1,648	1,942	1,310	67.44%
<i>Detail as following:</i>				
Office Equipment, Furniture and Fitting Purchases	-	167	175	104.72%
IT Capital Projects	868	958	354	36.91%
IT Equipment	79	69	44	64.14%
Building & Land Purchases	702	702	675	96.15%
Other capital purchases	-	46	62	135.12%

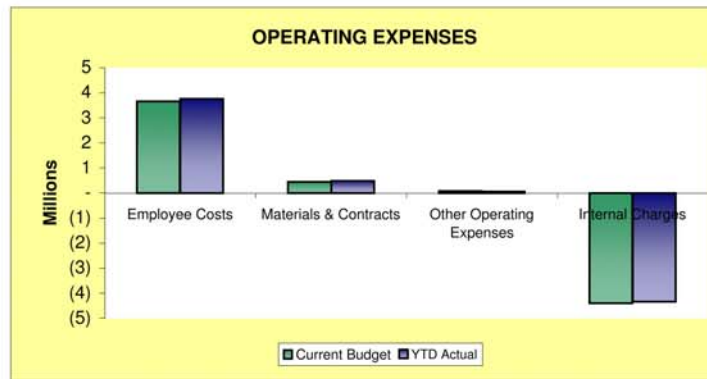
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OFFICE OF THE GENERAL MANAGER
 INCOME STATEMENT
 AS AT
 30 JUNE 2008

	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actual (\$'000s)	% of Budget Spent/ Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	3,918	3,658	3,761	102.83%
Materials & Contracts	425	455	488	107.29%
Other Operating Expenses	34	76	70	92.07%
Internal Charges	(4,404)	(4,404)	(4,328)	98.28%
Total Expenses from Continuing Operations	(27)	(216)	(9)	4.29%
REVENUE FROM CONTINUING OPERATIONS				
Other Operating Revenue	-	11	17	154.72%
Total Revenue from Continuing Operations	-	11	17	154.72%
Net Operating Result - Surplus/ (Deficit)	27	227	27	



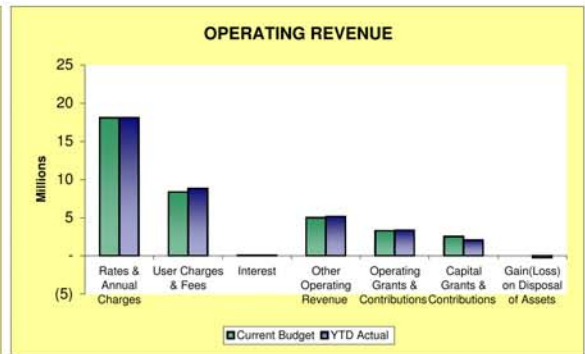
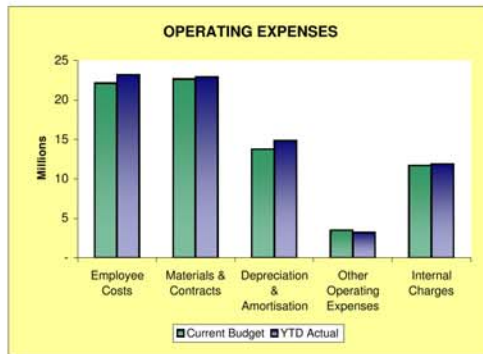
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CITY SERVICES
INCOME STATEMENT
AS AT
30 JUNE 2008

	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actual (\$'000s)	% of Budget Spent/ Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	21,759	22,114	23,185	104.84%
Materials & Contracts	19,989	22,637	22,892	101.13%
Depreciation & Amortisation	14,227	13,755	14,831	107.83%
Other Operating Expenses	3,673	3,503	3,207	91.55%
Internal Charges	11,729	11,692	11,865	101.48%
Total Expenses from Continuing Operations	71,377	73,701	75,981	103.09%
REVENUE FROM CONTINUING OPERATIONS				
Rates & Annual Charges	17,988	18,098	18,111	100.07%
User Charges & Fees	7,904	8,364	8,825	105.51%
Interest	15	34	43	127.87%
Other Operating Revenue	4,031	5,000	5,154	103.07%
Operating Grants & Contributions	1,832	3,276	3,365	102.72%
Capital Grants & Contributions	3,319	2,524	2,047	81.11%
Gain(Loss) on Disposal of Assets	-	-	(251)	N/A
Total Revenue from Continuing Operations	35,088	37,295	37,294	100.00%
Net Operating Result - Surplus/ (Deficit)	(36,289)	(36,405)	(38,688)	
CAPITAL PURCHASES (NOT INCLUDED IN COSTS ABOVE)				
Total Capital Purchases	25,725	28,169	22,454	79.71%
<i>Detail as following:</i>				
Office Equipment, Furniture and Fitting Purchases	10	12	24	189.80%
Des Renford Aquatic Centre	-	150	120	80.13%
Library Resource	406	399	348	87.04%
Plant & Equipment Purchases	3,542	4,237	3,618	85.38%
Contaminated Site Management	2,468	2,759	1,831	66.36%
Vehicular Access	600	773	748	96.73%
Parks Construction Projects	5,894	9,573	6,383	66.67%
Roads Construction Projects	9,387	8,983	8,314	92.55%
Drainage Construction Projects	325	696	475	68.28%
Building Construction Projects	3,094	437	478	109.31%
Other Capital Purchases (EWIS system)	-	149	118	78.74%

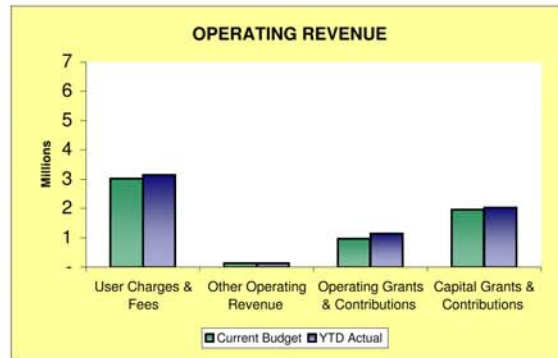
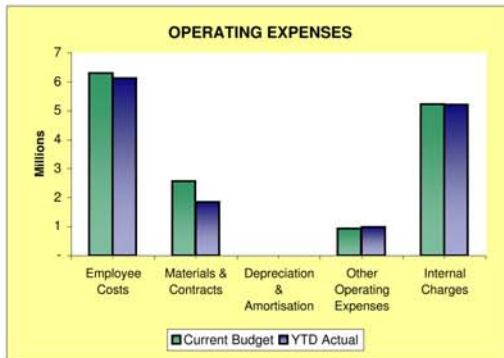
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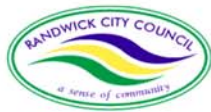


**CITY PLANNING
INCOME STATEMENT
AS AT
30 JUNE 2008**

	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actual (\$'000s)	% of Budget Spent/ Earned
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	6,268	6,311	6,140	97.30%
Materials & Contracts	1,827	2,578	1,860	72.17%
Depreciation & Amortisation	2	2	2	101.97%
Other Operating Expenses	684	934	988	105.77%
Internal Charges	5,195	5,233	5,212	99.60%
Total Expenses from Continuing Operations	13,977	15,057	14,202	94.32%
REVENUE FROM CONTINUING OPERATIONS				
User Charges & Fees	2,818	3,025	3,138	103.72%
Other Operating Revenue	50	128	142	110.58%
Operating Grants & Contributions	298	974	1,149	117.91%
Capital Grants & Contributions	847	1,957	2,031	103.82%
Total Revenue from Continuing Operations	4,013	6,084	6,459	106.17%
Net Operating Result - Surplus/ (Deficit)	(9,964)	(8,973)	(7,743)	
CAPITAL PURCHASES (NOT INCLUDED IN COSTS ABOVE)				
Capital Purchases				
Total Capital Purchases	757	936	329	35.17%
<i>Detail as following:</i>				
Environmental Levy Capital Projects	757	936	329	35.17%



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**RANDWICK CITY COUNCIL
BALANCE SHEET
AS AT
30 JUNE 2008**

	Actual as at 30 June 2007 (\$'000s)	Actual as at 30 June 2008 (\$'000s)
CURRENT ASSETS		
Cash Asset	41,472	37,792
Receivables	5,064	4,339
Inventories	327	363
Other	183	127
TOTAL CURRENT ASSETS	47,046	42,621
NON-CURRENT ASSETS		
Investments		
Receivables		
Infrastructure, Property, Plant & Equipment	1,928,557	2,055,394
TOTAL NON-CURRENT ASSETS	1,928,557	2,055,394
TOTAL ASSETS	1,975,603	2,098,015
CURRENT LIABILITIES		
Payables	13,007	10,667
Provisions	14,272	13,885
TOTAL CURRENT LIABILITIES	27,279	24,552
NON-CURRENT LIABILITIES		
Payables		
Provisions	192	131
TOTAL NON-CURRENT LIABILITIES	192	131
TOTAL LIABILITIES	27,472	24,683
NET ASSETS	1,948,131	2,073,332
EQUITY		
Retained Earnings	1,948,131	2,073,332
TOTAL EQUITY	1,948,131	2,073,332

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Finance Report No. F18/08



Subject: Contingency Fund - Status as at 31 July 2008

Folder No: F2004/07396

Author: Julie Hartshorn, Senior Administrative Coordinator

Introduction

The purpose of this report is to detail the progressive amount of donations, allocations, waiving of fees and other similar contributions for the 2008/09 financial year.

Issues

In the 2008/09 financial year there have been nine (13) allocations totalling \$41,163.00 as listed in the table below.

MEETING	DETAILS	NET COST TO COUNCIL
Ordinary Council – 27 June 2006	<u>Annual contribution</u> – Waiving of Greenwaste Disposal Fees or the Guriwal Aboriginal Community at La Perouse	\$6,500.00
Ordinary Council – 27 June 2006	<u>Annual contribution</u> - Waiving of fees for Special Rubbish Pick Up Service – Ronald McDonald House	\$650.00
Ordinary Council – 25 July 2006	<u>Annual contribution</u> (3 years from 2006/07) - SSROC East Timor Partnership	\$4,000.00
Ordinary Council – 26 Sept 2006	<u>Annual contribution</u> (7 years from 2006/07) Interest foregone on interest free loan - Coogee Surf Life Saving Club renovations	\$4,500.00
Ordinary Council - 22 Apr 2008	Waiving of fees - Cana Ball - for use of the Town Hall	\$1,410.00
Ordinary Council - 22 Apr 2008	Financial assistance - Randwick City Tourism Sports Coast Flags	\$2,780.00
Ordinary Council - 27 May 2008	Waiving of fees - use of Munda Street Community Centre by Sydney Multicultural Community Services	\$273.00
Ordinary Council - 24 June 2008	Financial assistance - Fred Hollows Foundation Donation	\$3,750.00
Ordinary Council - 24 June 2008	Sponsorship - 2008 Children's Circus Spectacular for Disadvantaged Children	\$500.00
Ordinary Council - 24 June 2008	Financial assistance - 9th Annual Des Renford Chair of Heart Research Family Gala and Charity Day - use of DRAC	\$7,500.00
Ordinary Council - 22 July 2008	Financial assistance - Laurie Lawrence 'Kids Alive Do the Five' drowning prevention campaign	\$4,000.00
Ordinary Council - 22 July 2008	Financial assistance - NRMA CareFlight Charity Fund-Raiser "Movie Mania"	\$300.00
Ordinary Council - 22 July 2008	Financial assistance - Randwick Girls and Boys High Schools - 2008 Rock Eisteddfod	\$5,000.00
TOTAL:		\$41,163.00

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The amounts shown in the table above reflect the net cost to Council in providing the donation, grant or assistance. The GST, where applicable, has not been shown because it will be claimed back from the Australian Taxation Office.

Relationship to City Plan

The relationship with the City Plan is as follows:

- Outcome 2: A vibrant and diverse community.
Our community will be proud to be part of our City and celebrate its range of cultures and people.
- Direction 2b: Enrich our range of community services that meet our community's needs.
- Key Actions: Support the provision of services and facilities to meet the needs of our Target Groups and celebrate the range of cultures and people within Randwick City.

Financial impact statement

Council has allocated \$140,000 in the 2008/09 budget for contingencies.

Recommendation

That the report be received and noted.

Attachment/s:

Nil

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