

**MINUTES OF ADMINISTRATION AND FINANCE COMMITTEE MEETING OF
THE COUNCIL OF THE CITY OF RANDWICK
HELD ON TUESDAY, 10TH JULY 2007 AT 6:26 PM.**

PRESENT:

The Mayor, Cr P. Tracey (North Ward)

North Ward - Cr M. Woodsmith
East Ward - Cr M. Matson
West Ward - Cr S. Nash (Deputy Chairperson)
Central Ward - Cr A. Andrews (Chairperson)

OFFICERS PRESENT:

General Manager	Mr. R. Brownlee.
Acting Director, City Services	Mr. M. Shaw.
Director, City Planning	Ms. S. Truuvvert.
Director, Governance & Financial Services	Mr. G. Banting.
Manager Administrative Services	Mr. D. Kelly.

IN ATTENDANCE:

Crs Belleli and Notley-Smith.

1. APOLOGIES/GRANTING OF LEAVE OF ABSENCES.

Apologies were received from Crs Hughes, Kenny and Seng.

RESOLVED: (Matson/Nash) that the apologies from Crs Hughes, Kenny and Seng for non-attendance at the Administration & Finance Committee Meeting of the Council held on Tuesday, 10th July, 2007 be received & accepted.

2. CONFIRMATION OF THE MINUTES.

CONFIRMATION OF THE MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE MEETING HELD ON TUESDAY, 12TH JUNE 2007.

F25 **RESOLUTION: (Woodsmith/Matson)** that the Minutes of the Meeting of the Administration and Finance Committee held on Tuesday, 12th June 2007 (copies of which were circulated to all Councillors) be and are hereby confirmed as a correct record of the proceedings of that meeting.

3. DECLARATION OF PECUNIARY & NON-PECUNIARY INTERESTS

Nil.

4. ADDRESSING OF COUNCIL BY MEMBERS OF THE PUBLIC.

Nil.

5. URGENT BUSINESS.

Nil.

6. FINANCE.

6.1 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 39/2007 - INVESTMENT REPORT - MAY 2007. (F2004/06527)

F26 **RESOLUTION:** *(Matson/Nash) that the investment report for May 2007 be received and noted.*

MOTION: (Matson/Nash) CARRIED – SEE RESOLUTION.

6.2 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 40/2007 - MONTHLY FINANCIAL REPORTS AS AT 31 MAY 2007. (F2006/00689)

F27 **RESOLUTION:** *(Nash/Woodsmith) that the monthly financial reports as at 31 May 2007 be noted.*

MOTION: (Nash/Woodsmith) CARRIED – SEE RESOLUTION.

6.3 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 41/2007 - 2006/07 CONTINGENCY FUND - STATUS AS AT 30 JUNE 2007. (F2004/07396)

F28 **RESOLUTION:** *(Woodsmith/Nash) that the Council Contingency Fund report as at 30 June 2007 be received and noted.*

MOTION: (Woodsmith/Nash) CARRIED – SEE RESOLUTION.

7. ADMINISTRATION.

7.1 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 42/2007 - CUSTOMER COMPLIMENTS & COMPLAINTS POLICY. (F2007/00046 xr F2005/00282)

F29 **RESOLUTION:** *(Mayor, Cr. P. Tracey/Woodsmith) that the draft Customer Compliments & Complaints Policy be adopted.*

MOTION: (Mayor, Cr. P. Tracey/Woodsmith) CARRIED – SEE RESOLUTION.

8. CONFIDENTIAL ITEMS (CLOSED SESSION).

Nil.

9. NOTICE OF RESCISSION MOTIONS.

Nil.

The meeting closed at 6.33 p.m.

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CHAIRPERSON