



2 May 2006

COMMUNITY SERVICES COMMITTEE MEETING

NOTICE IS HEREBY GIVEN THAT A COMMUNITY SERVICES COMMITTEE MEETING OF THE COUNCIL OF THE CITY OF RANDWICK WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL, 90 AVOCA STREET, RANDWICK, ON TUESDAY, 9TH MAY 2006 AT 5:30 PM

Committee Members: His Worship, the Mayor, T. Seng, Andrews (Deputy Chairperson) Kenny, Matson, Procopiadis, Tracey (Chairperson) & Woodsmith

Quorum: Four (4) members.

NOTE: AT THE EXTRAORDINARY MEETING HELD ON 28TH SEPTEMBER, 2004, THE COUNCIL RESOLVED THAT THE COMMUNITY SERVICES COMMITTEE BE CONSTITUTED AS A COMMITTEE WITH FULL DELEGATION TO DETERMINE MATTERS ON THE AGENDA.

1 Apologies

2 Minutes

CONFIRMATION OF THE MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON TUESDAY, 11TH APRIL, 2006.

3 Declaration of Pecuniary & Non-Pecuniary Interests

4 Addresses to Committee by the Public

5 Community Services

5.1 DIRECTOR, CITY PLANNING REPORT 32/2006 - EASTERN REGION LOCAL GOVERNMENT ABORIGINAL & TORRES STRAIT ISLANDER FORUM SPECIAL PROJECTS FUND. 2

5.2 DIRECTOR, CITY PLANNING REPORT 33/2006 - OVERSEAS STUDENT PROGRAM. 4

6 Library

6.1 DIRECTOR, CITY SERVICES' REPORT 29/2006 - HSC AND EDUCATION EXPO. 8

7 General Business

8 Notice of Rescission Motions

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GENERAL MANAGER

Director, City Planning Report 32/2006

SUBJECT:	Eastern Region Local Government Aboriginal & Torres Strait Islander Forum Special Projects Fund
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DATE:	28 April, 2006	FILE NO:	F2004/07645
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REPORT BY: DIRECTOR, CITY PLANNING

INTRODUCTION:

The Eastern Region Local Government Aboriginal & Torres Strait Islander Forum's aim is to address issues that may arise in regard to Indigenous affairs and anticipate improving the quality of life for Indigenous people living within the Eastern Suburbs. The Forum Chair has on behalf of the Forum written to Council requesting an increase of \$2,000 per annum per member Council.

ISSUES:

At the March meeting of the forum, it was decided there was a need to set up a special projects fund for the 2006/2007 financial year. This would allow the Forum to develop a culturally appropriate information brochure that contains information about local Councils and the structure of local government.

The forum has also discussed the need of developing its own forum logo; this would assist in the recognition of the forum by other organisations and the Aboriginal & Torres Strait Islander community.

The funds would also be used for the annual regional Reconciliation week activities.

FINANCIAL IMPACT STATEMENT:

Randwick City Council currently provides \$2,500 towards the salary of the Forum Coordinator, in addition Council provides in kind support to the forum by providing the Forum Co-ordinator with an office, administration & management support, financial reconciliation, physical infrastructure and meeting refreshments. This is estimated at \$1,500 per annum. The extra funds requested are for similar to the money that Council allocates in its annual budget towards activities of the forum. Council will not be, therefore, asked to make any further changes to the draft 2006/07 budget.

The remaining member Councils (Botany, Leichhardt, Waverley, Sydney and Woollahra) each contributes \$2,500 annually towards the employment costs of the position.

Each of these Councils has also been asked to contribute the same as Randwick Council. An additional \$2,000.00 annually, beginning in the 2006/2007 financial year, is sought by the forum.

CONCLUSION:

The Eastern Region Local Government Aboriginal and Torres Strait Islander Forum is an active and energetic group of dedicated members from Randwick and neighbouring Councils that have worked together in developing projects and staging events promoting indigenous culture and issues within our region.

In addition, the regional Reconciliation & NAIDOC Week events have successfully highlighted important messages to the wider non Aboriginal community whilst providing information and support to Aboriginal & Torres Strait Islander communities.

RECOMMENDATION:

That an amount of \$2,000.00 be provided on an annual basis for the purpose of setting up a Special Projects Funds to be administered by the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum.

ATTACHMENT/S:

Nil

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SIMA TRUUVERT
DIRECTOR, CITY PLANNING

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WAYNE COOK
COMMUNITY DEVELOPMENT
OFFICER ABORIGINAL
SERVICES

Director, City Planning Report 33/2006

SUBJECT:	OVERSEAS STUDENT PROGRAM
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DATE:	28 April, 2006	FILE NO:	F2005/00729
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REPORT BY: DIRECTOR, CITY PLANNING

INTRODUCTION:

At the June 2005 Community Services Committee Council resolved that:

- a) *Council note the progress report on the Overseas Student Pilot Program;*
- b) *Council support a partnership arrangement with the Australian Red Cross for the implementation of the Overseas Student Pilot Program; and*
- c) *a further report be provided to Council in March 2006 following the implementation of the program.*

The Australian Red Cross and Randwick Boys High School have agreed to a Memorandum of Understanding to which Council has been requested to be a signatory.

This report recommends that Council authorise the General Manager to sign the Memorandum of Understanding on behalf of Council.

ISSUES:

The six months pilot program commenced on 7 April 2006 with a social function at Randwick Boys High School. Six students and seven volunteers have been selected for the project. A training program for the volunteers was held by Red Cross in 1 April 2006.

The Memorandum of Understanding details each parties responsibilities (a copy of the draft Memorandum of understanding is attached) under the MOU, Council responsibilities are as follows:

Randwick City Council will:

- Provide funding for volunteers' 'out of pocket' expenses, up to \$35 each per month during the period of the pilot project. In general, students will be responsible for their own expenses incurred outside of the major group events.
- Conduct Working with Children Checks on all volunteers
- Be responsible for overseeing the project in conjunction with the partners
- Review and evaluate the program against objectives
- Determine the viability of continuing or expanding the program as the auspicing body on an ongoing basis, after reporting to Council.
- Provide appropriate insurance cover for Council employees and authorised others.

FINANCIAL IMPACT STATEMENT:

Council has previously approved a budget of \$3,500 for this project from the Contingency Fund. It is anticipated that as the project is to be conducted at a smaller scale than originally envisaged, these funds will not be fully expended.

CONCLUSION:

The Memorandum of Understanding clearly sets out the respective roles and responsibilities of the three parties involved in this project.

RECOMMENDATION:

That:

- (a) Council note that The Welcome Overseas Student project has commenced as a pilot project for a six months period; and
- (b) Council authorise the General Manager to sign the Memorandum of Understanding on behalf of Council.

ATTACHMENT/S:

Memorandum of Understanding

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SIMA TRUUVERT
DIRECTOR, CITY PLANNING

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COLIN ROSENFELD
COMMUNITY DEVELOPMENT
OFFICER - MULTICULTURAL &
SPECIAL PROJECTS



Welcome Overseas Students Program

Memorandum of Understanding 2006

Purpose

Randwick City Council in collaboration with Randwick Boys High School and Australian Red Cross is undertaking a six months pilot project to support recently arrived overseas students. The project is in response to a need identified from community consultation and demographic research. The purpose is to develop a group mentoring program with volunteers.

The aims of the program are to:

- Provide volunteer mentors to offer assistance and support to students at Randwick Boys High School who have recently arrived in Australia;
- Assist the students to integrate into the local community and provide opportunities to expand their social networks;
- Have a responsible adult available to help the student with practical needs such as banking and postal services, and to access information about local sporting clubs, churches etc;
- To have a responsible adult that the student can talk to, about any problems and options for their future.

Responsibilities

Randwick City Council will:

- Provide funding for volunteers' 'out of pocket' expenses, up to \$35 each per month during the period of the pilot project. In general, students will be responsible for their own expenses incurred outside of the major group events.
- Conduct Working with Children Checks on all volunteers
- Be responsible for overseeing the project in conjunction with the partners
- Review and evaluate the program against objectives
- Determine the viability of continuing or expanding the program as the auspicing body on an ongoing basis, after reporting to Council.
- Provide appropriate insurance cover for Council employees and authorised others

Randwick Boys High School will:

- Provide a School contact person/coordinator to monitor student involvement and welfare
- Select and prepare the students
- Assist the Red Cross in the training of the mentors
- Provide a teacher to attend the group activities
- Provide a venue for activities/meetings as required

- Conduct risk assessments for all major activities held at the school
- Assist the Red Cross in matching students with mentors
- Provide appropriate insurance cover for teachers and students
- Assist in the evaluation of the program

Australian Red Cross will:

- Recruit, screen, select and manage volunteers in consultation with other parties.
- Coordinate volunteer training programs
- Provide ongoing support to volunteers in conjunction with Randwick City Council staff
- Provide appropriate insurance cover for volunteers
- Assist in the evaluation of the program

All parties wish to acknowledge the contribution of 'The Shack Youth Services' who will also be involved with student activities. 'The Shack' will coordinate their participation in the program with Randwick Boys High School and the Red Cross, and provide insurance cover for their employees and students while on authorised activities.

Randwick City Council is proud to be associated with the students and the contributing organisations.

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Ray Brownlee
General Manager
Randwick City Council

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Geoff McNeil
Principal
Randwick Boys High School

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Anne Kakaire
Acting Manager, School Programs
Youth & Education Services
Australian Red Cross

Director, City Services' Report 29/2006



SUBJECT:	HSC AND EDUCATION EXPO.
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DATE:	21 April, 2006	FILE NO:	F2004/08383
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REPORT BY: DIRECTOR, CITY SERVICES

INTRODUCTION:

Randwick City Library & Information Service hosted the 2006 HSC & Education Expo at the State Library of NSW on behalf of the Eastern Sydney Libraries Cooperative

The following report provides information and analysis of the Expo and information on future strategic directions.

ISSUES:

The Director, City Services Report 35/2005 stated “The State Library of NSW has been invited to co-host the curriculum and expo in 2006 as this has the potential to reach a much larger audience and is a more convenient geographic location”.

The success of the combined English Curriculum talk and HSC & Education Expo held at the Bowen Library in March 2005 resulted in the State Library of NSW offering to provide the venue for the 2006 program.

A tight timeframe to organise the program and lack of a suitable venue to host the trade fair component of the Expo meant that only the talks could be programmed for 2006. Friday 24 March was the only day that the Metcalfe Auditorium was available, this being the only venue at the State Library big enough to seat fifty or more people.

A full program of talks was organised by Marketing & Promotions Library Assistant, Avril Jeans. The program included the very popular ‘Decoding the English Curriculum’ and English Texts talks as well as a talk on the 2006 changes in the Modern and Ancient History curricula and advice on how to better support Year 10 students.

Over seventy library staff from NSW country and Sydney metropolitan public libraries attended the Expo, including staff from regional centres such as Dubbo, Griffith and Port Macquarie. Feedback, both written and verbal, from attendees has been extremely positive. There is a strong demand for this to become an annual event and for the program

to be expanded, particularly to include the trade fair where publisher and other educational agencies can display publications, provide information and answer enquiries.

2007 Planning and beyond

The Client Services Coordinator and Marketing & Promotions Library Assistant will meet with State Library (Public Library Services) staff in May 2006 to discuss proposals for the 2007 Expo. The State Library is clearly impressed with the planning, content and outcomes of the Expo. All of the speakers have expressed keen interest in presenting at the next Expo. Planning needs to commence as soon as possible to ensure that additional space is secured for trade exhibition component of the Expo which could not be included in 2006 due to lack of suitable venue. It may also be necessary to either run concurrent sessions or space the talks over two days, such is the demand for this type of information.

An expanded Expo would also be promoted to students, parents and teachers who have previously attended the Expo but for lack of space and time to promote the event were excluded from the 2006 Expo. Over 200 parents and students attended the 2005 Expo at the Bowen Library.

FINANCIAL IMPACT STATEMENT:

Funding for the HSC & Education Expo was shared by the four ESLC libraries. The total cost for the four speakers who charged a fee was \$645.00.

The total cost for Randwick City Library & Information Service is \$161.25.

Pending the outcome of negotiations with the State Library of NSW there should no cost to Randwick City Library in 2007 apart from the development of the program.

CONCLUSION:

The success of the 2006 HSC & Education Expo once again highlights the leading role that Randwick City Library & Information Service takes in providing educational support for students and library staff. The hosting of the Expo at the State Library has meant a more convenient location for people to attend. This is the first time that a NSW public library has hosted such an event at the State Library.

The Ride the HSC Wave program of talks and workshops will however, continue to be hosted at the Bowen Library and other ESCL Libraries as this program is targeted at students in Eastern Suburbs of Sydney.

RECOMMENDATION:

That:

- a) Council support the ongoing program of support for HSC students and public library staff; and
- b) Council support negotiations with the State Library of NSW to host the Expo.

ATTACHMENT/S:

Nil

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JORDE FRANGOPLES
DIRECTOR, CITY SERVICES

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BARRY MCGUREN
ACTING MANAGER, LIBRARY
AND COMMUNITY SERVICES.

