



2 May 2006

## ADMINISTRATION AND FINANCE COMMITTEE MEETING

NOTICE IS HEREBY GIVEN THAT AN ADMINISTRATION AND FINANCE COMMITTEE MEETING OF THE COUNCIL OF THE CITY OF RANDWICK WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL, 90 AVOCA STREET, RANDWICK, ON TUESDAY, 9TH MAY 2006 AT 6:00 PM

Committee Members: His Worship the Mayor, Cr T. Seng, Bastic, Daley, Hughes (Chairperson), Kenny, Matson, Nash (Deputy Chairperson), & Sullivan

Quorum: Five (5) members.

**NOTE:** AT THE EXTRAORDINARY MEETING HELD ON 28<sup>TH</sup> SEPTEMBER, 2004, THE COUNCIL RESOLVED THAT THE ADMINISTRATION AND FINANCE COMMITTEE BE CONSTITUTED AS A COMMITTEE WITH FULL DELEGATION TO DETERMINE MATTERS ON THE AGENDA.

### 1 Apologies

### 2 Minutes

CONFIRMATION OF THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING HELD ON TUESDAY, 14<sup>TH</sup> MARCH, 2006.

CONFIRMATION OF THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING HELD ON TUESDAY, 11<sup>TH</sup> APRIL, 2006.

### 3 Declaration of Pecuniary & Non-Pecuniary Interests

### 4 Addresses to Committee by the Public

### 5 Finance

5.1 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 20/2006 - COUNCILLOR DONATIONS FOR 2005/2006 FINANCIAL YEAR AS AT 31 MARCH 2006. **(DEFERRED FROM APRIL 11<sup>TH</sup> MEETING)**

2

5.2	DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 21/2006 - INVESTMENT REPORT - FEBRUARY, 2006. <b>(DEFERRED FROM APRIL 11<sup>TH</sup> MEETING)</b>	7
5.3	DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 22/2006 - MONTHLY FINANCIAL REPORTS AS AT 28 FEBRUARY 2006. <b>(DEFERRED FROM APRIL 11<sup>TH</sup> MEETING)</b>	12
5.4	DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 25/2006 - COUNCILLOR DONATIONS FOR 2005/2006 FINANCIAL YEAR (AS AT 30 APRIL 2006).	14
5.5	DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 26/2006 - INVESTMENT REPORT - MARCH 2006.	19
5.6	DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 27/2006 - MONTHLY FINANCIAL REPORTS AS AT 31 MARCH 2006.	23
<b>6</b>	<b>Administration</b>	
6.1	GENERAL MANAGER'S REPORT 7/2006 - EMPLOYEE ACHIEVEMENT OF OH&S INITIATIVE.	25
<b>7</b>	<b>General Business</b>	
<b>8</b>	<b>Notice of Rescission Motions</b>	

.....  
GENERAL MANAGER.



## ***Director, Governance & Financial Services' Report 20/2006***

<b>SUBJECT:</b>	COUNCILLOR DONATIONS FOR 2005/2006 FINANCIAL YEAR AS AT 31 MARCH 2006.
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<b>DATE:</b>	30 March, 2006	<b>FILE NO:</b>	F2004/07369 xr F2005/00182
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**REPORT BY:** DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

### **INTRODUCTION:**

To inform Councillors of the progressive amount of Councillors' donations, allocations, waiving of fees and other similar issues for the current financial year.

At the 14 March 2006 Administration & Finance Committee Meeting it was resolved that:

- (a) *the Director, Governance & Financial Services' Report 18/2006 be received and noted and that an additional vote of expenditure to fund the difference between Councillors' donations and the budget amount in the Councillors' Contingency Fund 2005/2006 be included in the next quarterly budget review and further, an additional \$20,000.00 be allocated to the Councillors' Contingency Fund and that the General Manager be delegated to fund this from Council's 2005/06 budget; and*
- (b) *the next Councillor Donations Report includes a summary of the funds expended from the Councillors' Contingency Fund on an annual basis (by financial year) from 1 July 2000.*

### **ISSUES:**

In the 2005/2006 financial year there have been 49 Councillors' donations totalling \$137,670.27 as listed in the table below.

<b>MEETING</b>	<b>DETAILS</b>	<b>NET COST TO COUNCIL</b>
Ordinary Council – 28 June 2005	Disability Information Referral Centre - Access Aware Program	\$2,000.00

MEETING	DETAILS	NET COST TO COUNCIL
Ordinary Council – 26 July 2005	Industrial Relations Reform – Donation to ACTU	\$1,000.00
Ordinary Council – 26 July 2005	Industrial Relations Reform – Purchase of Banners	\$600.00
Ordinary Council – 26 July 2005	Peninsular LATM Kingsford/Kensington area – Purchase of Street Banners	\$1,440.00
Ordinary Council – 23 August 2005	Sonja St Leon Memorial Eating Disorders Research Fund	\$500.00
Ordinary Council – 23 August 2005	Fun Run/Oktoberfest & Market Day	\$2,735.00
Ordinary Council – 23 August 2005	Maroubra Seals Winter Swimming Clubs annual Championships	\$550.00
Ordinary Council – 23 August 2005	Access Ramps Convoy – Rally, Posters & Letterbox Drop	\$2,203.31
Ordinary Council – 23 August 2005	Australia Day Botany Bay Regatta Reception in February 2006: Contribution:	\$5,000.00 \$500.00
Ordinary Council – 27 September 2005	Carols by the Sea – St Paul's Anglican Church – Waiving of fees	\$1,448.60
Ordinary Council – 27 September 2005	Coogee Family Fun Day – Waiving of fees	\$5,506.80
Ordinary Council – 18 October, 2005	Surfing NSW - Seeking waiving of fees for use of Maroubra Beach.	\$396.30
10Ordinary Council – 18 October, 2005	Use of Coral Sea Park by Maroubra United Soccer Club	\$686.40
Ordinary Council – 18 October, 2005	Des Renford Chair of Heart Research Swim Challenge and Charity Day - Use of Des Renford Aquatic Centre.	\$5,000.00
Ordinary Council – 18 October, 2005	Use of Kokoda Park, Kensington, for Carols by Candlelight-Request for waiving of fees.	\$2,525.50
Ordinary Council – 18 October, 2005	Gordons Bay Amateur Fishing Club - Request for financial assistance for repairs to the storm damaged boat racks.	\$2,674.60
Ordinary Council – 18 October, 2005	Waiving Of Fees - Musical performances and Shakespearean Theatre in Grant Reserve.	\$7,876.40
Ordinary Council – 18 October, 2005	Maroubra PCYC Swimming Program – DRAC.	\$600.00

<b>MEETING</b>	<b>DETAILS</b>	<b>NET COST TO COUNCIL</b>
Ordinary Council – 18 October, 2005	Australian Paralympic Team.	\$250.00
Ordinary Council – 18 October, 2005	Request For Funding - Refugee Scholarship.	\$500.00
Ordinary Council – 18 October, 2005	National recognition of Maroubra Beach as one of Australia's cultural significant Surfing Reserves - Contribution of funds.	\$3,000.00
Ordinary Council – 22 November 2005	Randwick & District Historical Society – Christmas Function	\$300.00
Ordinary Council – 22 November 2005	Use of community bus for carol singing	\$275.00
Ordinary Council – 22 November 2005	Peace and Goodwill Festival – Heffron Park	\$7,906.80
Ordinary Council – 22 November 2005	Epiphany Celebration	\$2,801.50
Ordinary Council – 22 November 2005	Coogee Surf Life Saving Club – Glass island Challenge	\$1,797.20
Ordinary Council – 22 November 2005	2nd Paul Travini Cup Community Cricket Day	\$2,553.60
Ordinary Council – 22 November 2005	UNSW's Sustainable Schools Awards	\$4,800.00
Ordinary Council – 22 November 2005	Carols by Candlelight – Pioneer Park, Malabar	\$2,617.80
Ordinary Council – 22 November 2005	Coogee Surf Life Saving Club – Annual Open Carnival	\$2,079.00
Ordinary Council – 22 November 2005	Randwick City Tourism Video	\$2,580.00
Ordinary Council – 22 November 2005	Randwick Shield – Maroubra Beach	\$705.70
Ordinary Council – 22 November 2005	Waiving of the Greenwaste Disposal Fees for the Guriwal Aboriginal community at La Perouse	\$6,500.00
Ordinary Council – 13 December 2006	Local Area Command – contribution towards the cost of providing specialised protective riding equipment	\$8,080.00
Ordinary Council – 13 December 2006	Waving of Fees – Use of Maroubra Beach for the promotion of Junior Development in Surfing	\$ 3,085.70
Ordinary Council – 13 December 2005	Waiving of Fees – South Maroubra Village Green Carols by Candlelight	\$2,523.00

MEETING	DETAILS	NET COST TO COUNCIL
Ordinary Council – 13 December 2005	University of NSW Army Regiment Freedom of Entry Parade	\$4,000.00 Postponed
Ordinary Council – 13 December 2005	Chinese New Year 2006	\$10,000.00
Ordinary Council – 28 February 2006	2006 Coogee Beach Clean up Australia Day Festival – Gracepoint Christian Church.	\$1,381.82
Ordinary Council – 28 February 2006	Waiving of Fees – Surfing NSW, Maroubra Surfers Association & Southend Boardriders Inc.	\$6,930.36
Ordinary Council – 28 February 2006	Youth & Seniors Week 2006 - request for donation of 250 native seedlings.	\$340.91
Ordinary Council – 28 February 2006	Waiving of fees for filming of non-commercial short drama at Yarra Bay Beach for Tropfest	\$1,245.45
Ordinary Council – 28 February 2006	Clovelly Public School – request for installation and dismantling of banner on Council flagpoles.	\$691.00
Ordinary Council – 28 February 2006	Maroubra Beach Surfing Reserve & Surfing Walk of Fame.	\$8,000.00
Ordinary Council – 28 February 2006	Matthew Talbot Hostel – Fundraising night “Magic Moments at the SCG.”	\$3,500.00
Ordinary Council – 28 February 2006	Indonesian Community Council Harmony Day Event.	\$563.64
Ordinary Council – 28 February 2006	Randwick Community Centre - Book publication costs	\$970.00
Ordinary Council – 28 February 2006	Annual Pere Recevueur Mass – Waiving of Fees	\$2,642.88
Ordinary Council – 28 March 2006	Cyclone Larry - Innisfail	\$5,000.00
Ordinary Council – 28 March 2006	Malabar Clear Water Classic	\$806.00
<b>TOTAL</b>		<b>\$137,670.27</b>

The amounts shown in the table above reflect the net cost to Council in providing the donation or grant. The GST, where applicable, has not been shown because it will be claimed back from the Australian Taxation Office.

Summary of the funds expended from the Councillors' Contingency Fund on an annual basis from 1 July 2000.

1 July 2000 – 30 June 2001	\$43,363.72 <sup>#</sup>
1 July 2001 – 30 June 2002	\$47,210.24 <sup>#</sup>
1 July 2002 – 30 June 2003	\$216,270.08 <sup>#</sup>
1 July 2003 – 30 June 2004	\$232,636.84 <sup>#</sup>
1 July 2004 – 30 June 2005	\$167,131.00

<sup>#</sup> These figures have been extracted from the archived TCS Stowe General Ledger System and related to the "Councillors' Donations" account.

**FINANCIAL IMPACT STATEMENT:**

Council has allocated \$140,000.00\* in the 2005/2006 Budget for contingencies. The difference between the total Councillors' donations and the budgeted amount will be adjusted in the next quarterly budget review.

\*This amount includes the original budget \$120,000 and an additional \$20,000 which was allocated at the 28 February 2006 Council Meeting.

**RECOMMENDATION:**

That the report be received and noted.

**ATTACHMENT/S:**

Nil

.....  
GEOFF BANTING  
DIRECTOR, GOVERNANCE &  
FINANCIAL SERVICES

.....  
JULIE HARTSHORN  
SENIOR ADMINISTRATIVE  
COORDINATOR



## ***Director, Governance & Financial Services' Report 21/2006***

<b>SUBJECT:</b>	INVESTMENT REPORT - FEBRUARY, 2006
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<b>DATE:</b>	20 March, 2006	<b>FILE NO:</b>	F2004/06527
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**REPORT BY:** DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

### **INTRODUCTION:**

The Local Government (General) Regulation requires that the responsible accounting officer provide a written report to the ordinary meeting of the Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, the regulations and Council's Investment Policy No: 3.02.07.

### **ISSUES:**

Council is authorised by s625 of the Local Government Act to invest its surplus funds. Funds may only be invested in the form of investment notified by Order of the Minister dated 23 September, 2005. The Local Government (General) Regulation prescribes the records that must be maintained in relation to Council's investments.

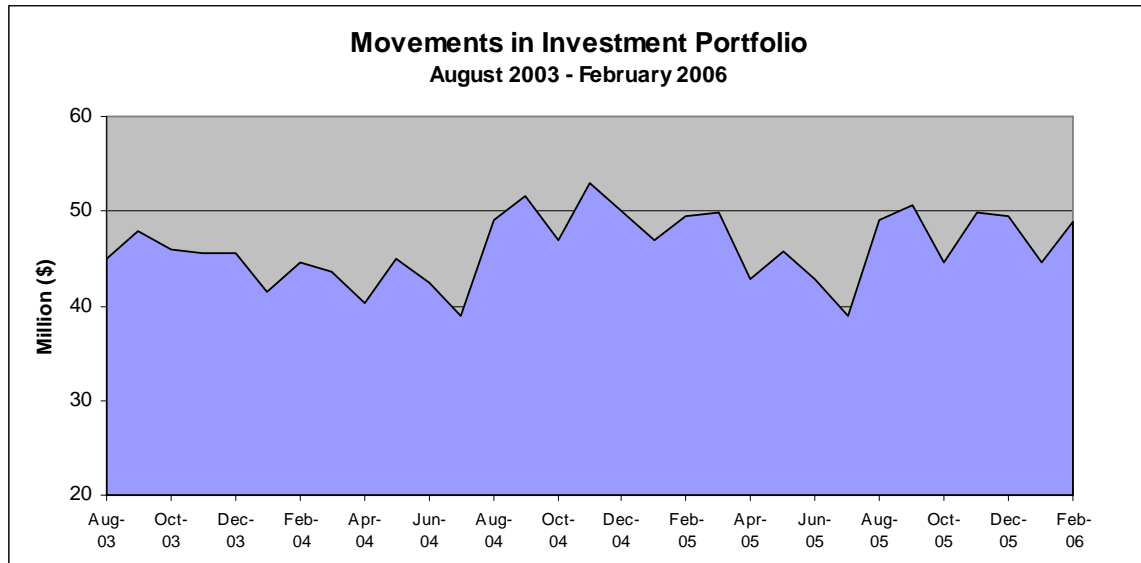
The attached table titled "Investment Performance Report – February 2006" outlines the investment portfolio held by Council as at the end of February 2006. All investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

### **Investment Commentary**

The size of the investment portfolio may vary significantly from month to month as a result of cash flows for the period. Cash outflows (expenditure) are typically relatively stable from one month to another. Cash inflows (income) are cyclical and are largely dependent on the rates instalment due dates and the timing of grant payments including receipt of the Financial Assistance Grant.

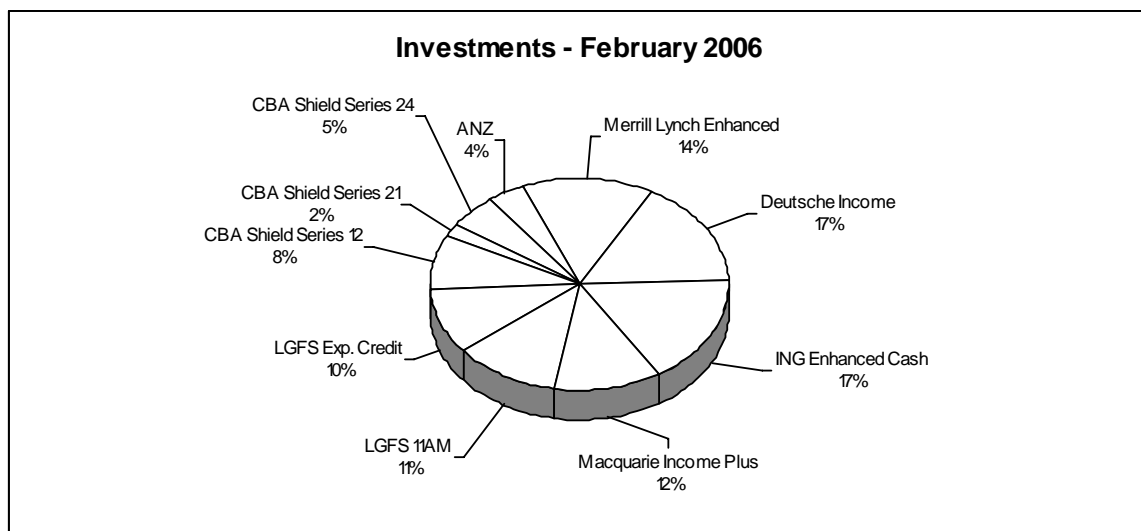
The investment portfolio increased by \$4.270 million during February 2006. The increase is representative of the positive cash flow for the month as revenue exceeded expenditure. The third instalment of 2005/2006 rates and charges was due on 28 February 2006. The final instalment of 2005/2006 rates and charges is due on 31 May 2006.



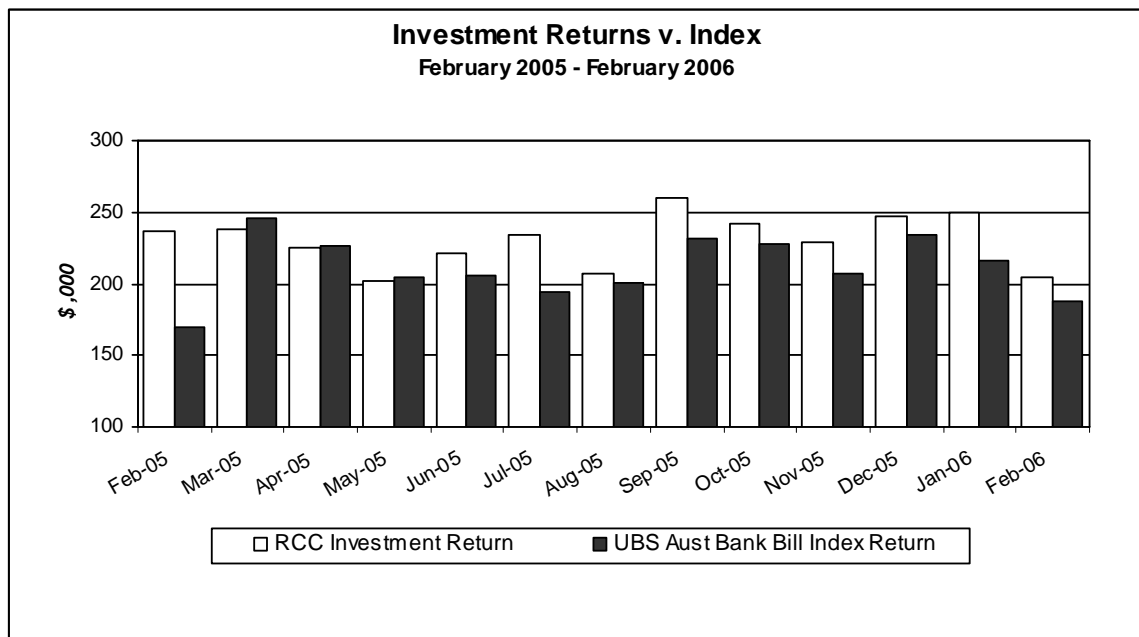


The above graph illustrates the movement in the investment portfolio since August 2003. The peaks are representative of the rates instalment periods.

The investment portfolio is diversified across a number of investment types and is spread across a number of financial institutions. The various investment types may include managed funds, term deposits, rolling rate investments, floating rate notes and on-call accounts. The following graph indicates the various investments held during February 2006.



The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities.



Investment performance exceeded the industry benchmark UBS Australia Bank Bill Index in February 2006 with an average return after fees of 6.23%, compared with the benchmark index of 5.76%.

Official Reserve Bank of Australia (RBA) cash interest rate has remained unchanged at 5.50%.

#### **FINANCIAL IMPACT STATEMENT:**

Funds are invested with the aim of achieving budgeted income in 2005/2006. The budget provision for income from this source is \$2.925M. Income to 28 February, 2006 amounted to \$1,898,474.

#### **CONCLUSION:**

All investments as at 28 February, 2006 have been made in accordance with Policy No: 3.02.07 and the provisions of s625 of the Local Government Act and the Local Government (General) Regulation have been complied with.

#### **RECOMMENDATION:**

That the report be received and noted.

#### **ATTACHMENT/S:**

Investment Performance Report - February 2006

.....  
GEOFF BANTING  
DIRECTOR, GOVERNANCE &  
FINANCIAL SERVICES

.....  
GREG BYRNE  
MANAGER FINANCIAL  
OPERATIONS

### Investment Performance Report – February 2006

Investment	Credit Rating	Amount Invested	Interest Earned		Investment Performance		
			Period	FYTD	Period	FYTD	Past 12 Months
Local Govt Financial Serv (LGFS) 11am call	AA	\$5,515,551	\$ 7,746	\$113,526	5.40%	5.40%	5.40%
LGFS Expanded Credit Facility	Af	\$4,986,605	\$23,984	\$294,746	6.17%	6.05%	7.05 %
Macquarie Income Plus Enhanced Income Fund	Af	\$5,629,981	\$24,634	\$185,972	5.88%	6.25%	6.16%
Deutsche Income Enhanced Income Fund	Af	\$8,104,002	\$38,275	\$314,319	6.37%	6.54%	6.46%
ING Enhanced Cash Fund	Af	\$8,149,495	\$35,674	\$289,048	5.89%	6.27%	6.27%
Merrill Lynch Diversified Credit Fund	Af	\$6,930,637	\$30,185	\$294,107	5.85%	6.86%	6.38%
ANZ Bank - Three Pillars	AA-	\$2,000,000	\$ 10,479	\$91,093	6.83%	6.84%	6.92%
Commonwealth Bank Shield Series 12	AA	\$4,000,000	\$20,283	\$176,105	6.61%	7.12%	6.57%
Commonwealth Bank Shield Series 21	AA	\$1,000,000	\$0	\$0	-	-	-
Commonwealth Bank Shield Series 24	AA	\$2,500,000	\$13,636	\$118,388	7.11%	7.09%	7.13%
Interest earned from matured investments	-	-	-	\$14,137	-	-	-
General Fund Bank Account	-	-	\$ 680	\$7,033	-	-	-
<b>Total</b>		<b>\$48,816,272</b>	<b>\$205,576</b>	<b>\$1,898,474</b>	<b>6.23%</b>	<b>6.49%</b>	<b>6.48%</b>
Official (Reserve Bank of Australia) Cash Rate					5.50%	5.50%	5.50%
UBS Australian Bank Bill Index					5.76%	5.76%	5.80%

## ***Director, Governance & Financial Services' Report 22/2006***



<b>SUBJECT:</b>	MONTHLY FINANCIAL REPORTS AS AT 28 FEBRUARY 2006
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<b>DATE:</b>	28 March, 2006	<b>FILE NO:</b>	F2004/06527
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**REPORT BY:** DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

### **INTRODUCTION:**

Section 202 of the Local Government (General) Regulation 2005 requires that the responsible accounting officer of a council must:

- (a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of the council's income and expenditure, and
- (b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.

### **ISSUES:**

This report provides the financial results of Council as at 28 February 2006. Attachment 1 summarises Council's Financial Performance, and its Source and Application of Funds. It also summarises the operating result for each of Council's principal activities. Attachment 2 details the financial position of Council as at 28 February 2006.

### **FINANCIAL IMPACT STATEMENT:**

There is no direct financial impact for this matter.

### **CONCLUSION:**

Council's Director Governance & Financial Services as the responsible accounting officer, advises that the projected financial position is satisfactory.

**RECOMMENDATION:**

The attached monthly financial reports as at 28 February 2006 be noted.

**ATTACHMENT/S:**

1. FINANCIAL PERFORMANCE & SOURCE AND APPLICATION OF FUNDS –  
**under separate cover.**
2. FINANCIAL POSITION - **under separate cover.**

.....  
GEOFF BANTING  
DIRECTOR, GOVERNANCE &  
FINANCIAL SERVICES



## *Director, Governance & Financial Services' Report 25/2006*

<b>SUBJECT:</b>	COUNCILLOR DONATIONS FOR 2005/2006 FINANCIAL YEAR (AS AT 30 APRIL 2006)
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<b>DATE:</b>	26 April, 2006	<b>FILE NO:</b>	F2004/07369 xr F2005/00182
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**REPORT BY:** DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

### **INTRODUCTION:**

To inform Councillors of the progressive amount of Councillors' donations, allocations, waiving of fees and other similar issues for the current financial year.

### **ISSUES:**

In the 2005/2006 financial year there have been 54 Councillors' donations totalling \$147,438.91 as listed in the table below.

<b>MEETING</b>	<b>DETAILS</b>	<b>NET COST TO COUNCIL</b>
Ordinary Council – 28 June 2005	Disability Information Referral Centre - Access Aware Program	\$2,000.00
Ordinary Council – 26 July 2005	Industrial Relations Reform – Donation to ACTU	\$1,000.00
Ordinary Council – 26 July 2005	Industrial Relations Reform – Purchase of Banners	\$600.00
Ordinary Council – 26 July 2005	Peninsular LATM Kingsford/Kensington area – Purchase of Street Banners	\$1,440.00
Ordinary Council – 23 August 2005	Sonja St Leon Memorial Eating Disorders Research Fund	\$500.00
Ordinary Council – 23 August 2005	Fun Run/Oktoberfest & Market Day	\$2,735.00
Ordinary Council – 23 August 2005	Maroubra Seals Winter Swimming Clubs annual Championships	\$550.00

MEETING	DETAILS	NET COST TO COUNCIL
Ordinary Council – 23 August 2005	Access Ramps Convoy – Rally, Posters & Letterbox Drop	\$2,203.31
Ordinary Council – 23 August 2005	Australia Day Botany Bay Regatta Reception in February 2006: Contribution:	\$5,000.00 \$500.00
Ordinary Council – 27 September 2005	Carols by the Sea – St Paul's Anglican Church – Waiving of fees	\$1,448.60
Ordinary Council – 27 September 2005	Coogee Family Fun Day – Waiving of fees	\$5,506.80
Ordinary Council – 18 October, 2005	Surfing NSW - Seeking waiving of fees for use of Maroubra Beach.	\$396.30
Ordinary Council – 18 October, 2005	Use of Coral Sea Park by Maroubra United Soccer Club	\$686.40
Ordinary Council – 18 October, 2005	Des Renford Chair of Heart Research Swim Challenge and Charity Day - Use of Des Renford Aquatic Centre.	\$5,000.00
Ordinary Council – 18 October, 2005	Use of Kokoda Park, Kensington, for Carols by Candlelight-Request for waiving of fees.	\$2,525.50
Ordinary Council – 18 October, 2005	Gordons Bay Amateur Fishing Club - Request for financial assistance for repairs to the storm damaged boat racks.	\$2,674.60
Ordinary Council – 18 October, 2005	Waiving Of Fees - Musical performances and Shakespearean Theatre in Grant Reserve.	\$7,876.40
Ordinary Council – 18 October, 2005	Maroubra PCYC Swimming Program – DRAC.	\$600.00
Ordinary Council – 18 October, 2005	Australian Paralympic Team.	\$250.00
Ordinary Council – 18 October, 2005	Request For Funding - Refugee Scholarship.	\$500.00
Ordinary Council – 18 October, 2005	National recognition of Maroubra Beach as one of Australia's cultural significant Surfing Reserves - Contribution of funds.	\$3,000.00
Ordinary Council – 22 November 2005	Randwick & District Historical Society – Christmas Function	\$300.00
Ordinary Council – 22 November 2005	Use of community bus for carol singing	\$275.00
Ordinary Council – 22 November 2005	Peace and Goodwill Festival – Heffron Park	\$7,906.80



MEETING	DETAILS	NET COST TO COUNCIL
Ordinary Council – 22 November 2005	Epiphany Celebration	\$2,801.50
Ordinary Council – 22 November 2005	Coogee Surf Life Saving Club – Glass island Challenge	\$1,797.20
Ordinary Council – 22 November 2005	2nd Paul Travini Cup Community Cricket Day	\$2,553.60
Ordinary Council – 22 November 2005	UNSW's Sustainable Schools Awards	\$4,800.00
Ordinary Council – 22 November 2005	Carols by Candlelight – Pioneer Park, Malabar	\$2,617.80
Ordinary Council – 22 November 2005	Coogee Surf Life Saving Club – Annual Open Carnival	\$2,079.00
Ordinary Council – 22 November 2005	Randwick City Tourism Video	\$2,580.00
Ordinary Council – 22 November 2005	Randwick Shield – Maroubra Beach	\$705.70
Ordinary Council – 22 November 2005	Waiving of the Greenwaste Disposal Fees for the Guriwal Aboriginal community at La Perouse	\$6,500.00
Ordinary Council – 13 December 2006	Local Area Command – contribution towards the cost of providing specialised protective riding equipment	\$8,080.00
Ordinary Council – 13 December 2006	Waving of Fees – Use of Maroubra Beach for the promotion of Junior Development in Surfing	\$ 3,085.70
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Ordinary Council – 13 December 2005	University of NSW Army Regiment Freedom of Entry Parade	\$4,000.00 Postponed
Ordinary Council – 13 December 2005	Chinese New Year 2006	\$10,000.00
Ordinary Council – 28 February 2006	2006 Coogee Beach Clean up Australia Day Festival – Gracepoint Christian Church.	\$1,381.82
Ordinary Council – 28 February 2006	Waiving of Fees – Surfing NSW, Maroubra Surfers Association & Southend Boardriders Inc.	\$6,930.36
Ordinary Council – 28 February 2006	Youth & Seniors Week 2006 - request for donation of 250 native seedlings.	\$340.91

MEETING	DETAILS	NET COST TO COUNCIL
Ordinary Council – 28 February 2006	Waiving of fees for filming of non-commercial short drama at Yarra Bay Beach for Tropfest	\$1,245.45
Ordinary Council – 28 February 2006	Clovelly Public School – request for installation and dismantling of banner on Council flagpoles.	\$691.00
Ordinary Council – 28 February 2006	Maroubra Beach Surfing Reserve & Surfing Walk of Fame.	\$8,000.00
Ordinary Council – 28 February 2006	Matthew Talbot Hostel – Fundraising night “Magic Moments at the SCG.”	\$3,500.00
Ordinary Council – 28 February 2006	Indonesian Community Council Harmony Day Event.	\$563.64
Ordinary Council – 28 February 2006	Randwick Community Centre - Book publication costs	\$970.00
Ordinary Council – 28 February 2006	Annual Pere Recevueur Mass – Waiving of Fees	\$2,642.88
Ordinary Council – 28 March 2006	Cyclone Larry - Innisfail	\$5,000.00
Ordinary Council – 28 March 2006	Malabar Clear Water Classic	\$806.00
Ordinary Council – 18 April 2006	Benevolent Society – Community Festival 27 May 2006 (50% of fees)	\$3,643.18
Ordinary Council – 18 April 2006	Indonesian Welfare Association – Street Fair	\$3,120.91
Ordinary Council – 18 April 2006	Qantas Wallabies Fan Day – 29 May 2006	\$2,004.55
Ordinary Council – 18 April 2006	Maroubra Development Carnival – Des Renford Aquatic Centre	\$600
Ordinary Council – 18 April 2006	Malabar Headland – the People’s Park Community Forum	\$400
<b>TOTAL</b>		<b>\$147,438.91</b>

The amounts shown in the table above reflect the net cost to Council in providing the donation or grant. The GST, where applicable, has not been shown because it will be claimed back from the Australian Taxation Office.

#### FINANCIAL IMPACT STATEMENT:

Council has allocated \$140,000.00 in the 2005/2006 budget for contingencies. This amount includes the original budget \$120,000 and an additional \$20,000 which was allocated at the 28 February 2006 Council Meeting.

It is proposed to increase the 2005/2006 Councillors’ donations budget by a further \$20,000 in conjunction with the next quarterly budget review (which will be presented to the May Ordinary Council Meeting).

**RECOMMENDATION:**

That the report be received and noted.

**ATTACHMENT/S:**

Nil

.....  
GEOFF BANTING  
DIRECTOR, GOVERNANCE &  
FINANCIAL SERVICES

.....  
JULIE HARTSHORN  
SENIOR ADMINISTRATIVE  
COORDINATOR



## *Director, Governance & Financial Services' Report 26/2006*

<b>SUBJECT:</b>	INVESTMENT REPORT - MARCH 2006
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<b>DATE:</b>	13 April, 2006	<b>FILE NO:</b>	F2004/06527
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**REPORT BY:** DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

### **INTRODUCTION:**

The Local Government (General) Regulation requires that the responsible accounting officer provide a written report to the ordinary meeting of the Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, the regulations and Council's Investment Policy No: 3.02.07.

### **ISSUES:**

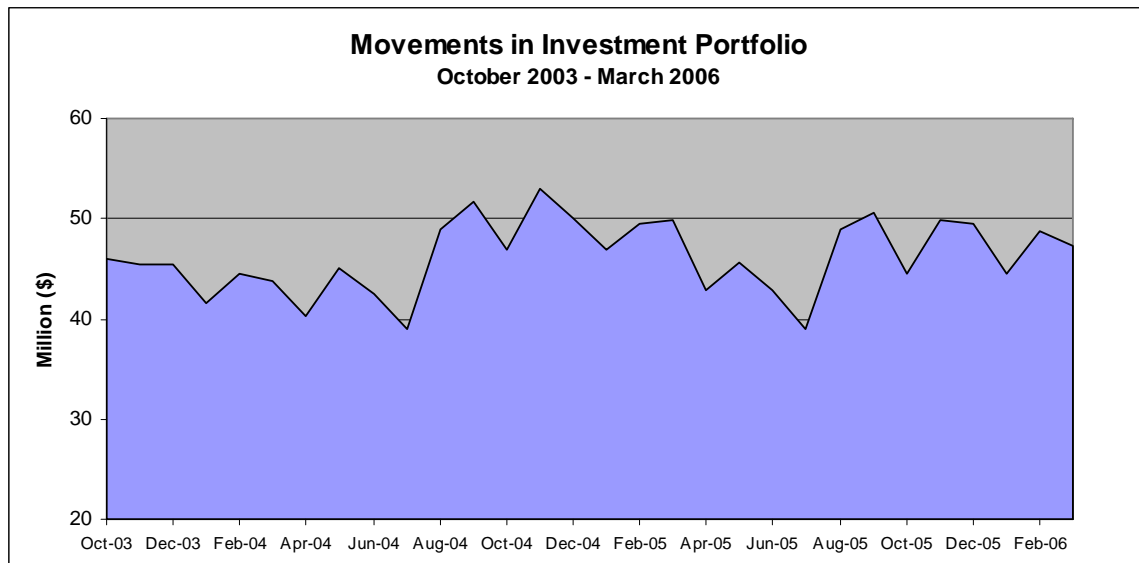
Council is authorised by s625 of the Local Government Act to invest its surplus funds. Funds may only be invested in the form of investment notified by Order of the Minister dated 23 September, 2005. The Local Government (General) Regulation prescribes the records that must be maintained in relation to Council's investments.

The attached table titled "Investment Performance Report – March 2006" outlines the investment portfolio held by Council as at the end of March 2006. All investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

### **Investment Commentary**

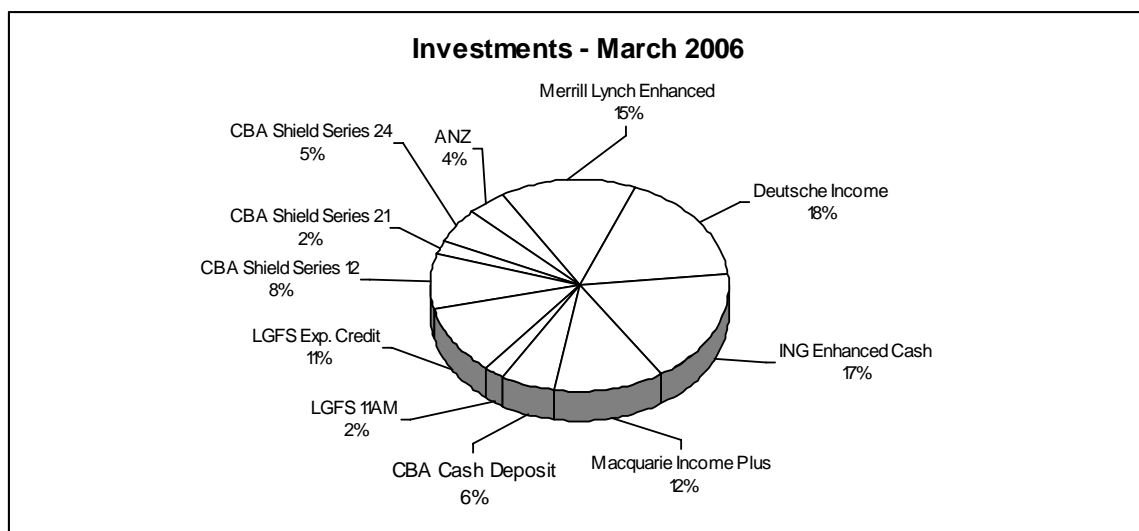
The size of the investment portfolio may vary significantly from month to month as a result of cash flows for the period. Cash outflows (expenditure) are typically relatively stable from one month to another. Cash inflows (income) are cyclical and are largely dependent on the rates instalment due dates and the timing of grant payments including receipt of the Financial Assistance Grant.

The investment portfolio decreased by \$1,568 million during March 2006. The decrease is representative of the negative cash flow for the month as expenditure exceeded revenue. The final instalment of 2005/2006 rates and charges is due on 31 May 2006.

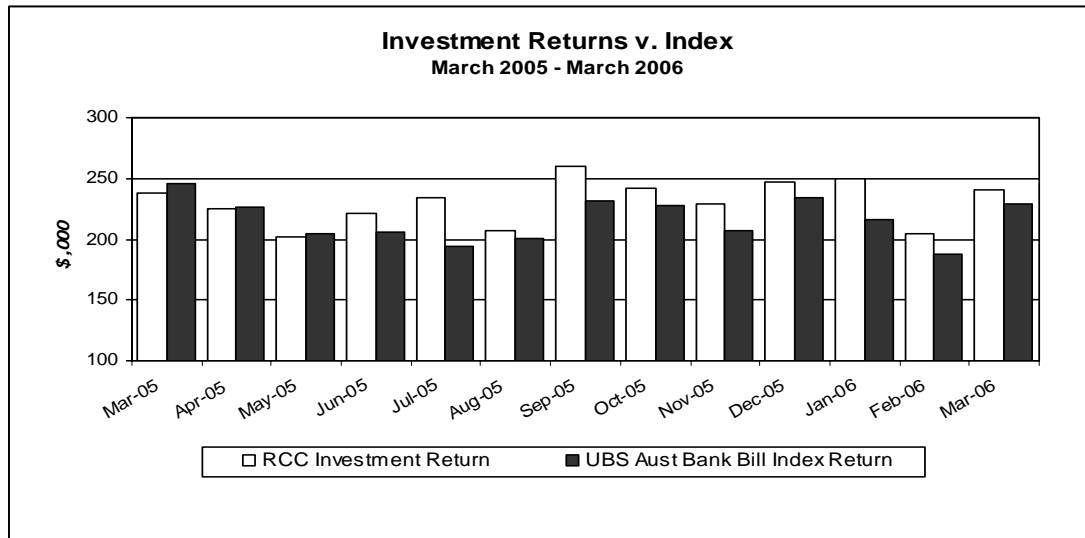


The above graph illustrates the movement in the investment portfolio since October 2003. The peaks are representative of the rates instalment periods.

The investment portfolio is diversified across a number of investment types and is spread across a number of financial institutions. The various investment types may include managed funds, term deposits, rolling rate investments, floating rate notes and on-call accounts. The following graph indicates the various investments held during March 2006.



The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities.



Investment performance exceeded the industry benchmark UBS Australia Bank Bill Index in March 2006 with an average return after fees of 6.07%, compared with the benchmark index of 5.73%.

Official Reserve Bank of Australia (RBA) cash interest rate has remained unchanged at 5.50%.

#### **FINANCIAL IMPACT STATEMENT:**

Funds are invested with the aim of achieving budgeted income in 2005/2006. The budget provision for income from this source is \$2.925M. Income to 31 March, 2006 amounted to \$2,154,842.

#### **CONCLUSION:**

All investments as at 28 February, 2006 have been made in accordance with Policy No: 3.02.07 and the provisions of s625 of the Local Government Act and the Local Government (General) Regulation have been complied with.

#### **RECOMMENDATION:**

That the report be received and noted.

#### **ATTACHMENT/S:**

Investment Performance Report – March 2006

.....  
GEOFF BANTING  
DIRECTOR, GOVERNANCE &  
FINANCIAL SERVICES

.....  
GREG BYRNE  
MANAGER FINANCIAL  
OPERATIONS

Investment	Credit Rating	Amount Invested	Interest Earned		Investment Performance		
			Period	FYTD	Period	FYTD	Past 12 Months
		\$	\$	\$	%	%	%
CBA Cash Deposit (CDA)	AA	2,750,000	1,411	1,411	5.45	5.45	5.45
Local Govt Financial Serv (LGFS) 11am call	AA	1,033,297	26,237	139,763	5.40	5.40	5.40
LGFS Expanded Credit Facility	Af	5,011,601	24,995	319,741	6.06	6.07	6.05
Macquarie Income Plus Enhanced Income Fund	Af	5,657,773	27,792	213,764	5.97	6.22	6.14
Deutsche Income Enhanced Income Fund	Af	8,141,588	37,585	351,904	5.60	6.49	6.48
ING Enhanced Cash Fund	Af	8,189,201	39,706	328,754	5.89	6.26	6.27
Merrill Lynch Diversified Credit Fund	Af	6,964,286	33,649	327,756	5.87	6.73	6.55
ANZ Bank - Three Pillars	AA-	2,000,000	11,602	102,695	6.83	6.84	6.90
Commonwealth Bank Shield Series 12	AA	4,000,000	22,430	198,535	6.60	6.62	6.58
Commonwealth Bank Shield Series 21	AA	1,000,000	0	0	-	-	-
Commonwealth Bank Shield Series 24	AA	2,500,000	15,079	133,467	7.10	7.12	7.15
Interest earned from matured investments	-	-	15,279	29,416	-	-	-
General Fund Bank Account	-	-	603	7,636	-	-	-
<b>Total</b>		47,247,746	256,368	2,154,842	6.07	6.32	6.29
Official (Reserve Bank of Australia) Cash Rate					5.50	5.50	5.50
UBS Australian Bank Bill Index					5.73	5.76	5.80



## ***Director, Governance & Financial Services' Report 27/2006***

<b>SUBJECT:</b>	MONTHLY FINANCIAL REPORTS AS AT 31 MARCH 2006
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<b>DATE:</b>	27 April, 2006	<b>FILE NO:</b>	F2004/06527
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**REPORT BY:** DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

### **INTRODUCTION:**

Section 202 of the Local Government (General) Regulation 2005 requires that the responsible accounting officer of a council must:

- (a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of the council's income and expenditure, and
- (b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.

### **ISSUES:**

This report provides the financial results of Council as at 31 March 2006. Attachment 1 summarises Council's Financial Performance, and its Source and Application of Funds. It also summarises the operating result for each of Council's principal activities. Attachment 2 details the financial position of Council as at 31 March 2006.

### **FINANCIAL IMPACT STATEMENT:**

There is no direct financial impact for this matter.

### **CONCLUSION:**

Council's Director Governance & Financial Services as the responsible accounting officer, advises that the projected financial position is satisfactory.



**RECOMMENDATION:**

The attached monthly financial reports as at 31 March 2006 be noted.

**ATTACHMENT/S:**

1. FINANCIAL PERFORMANCE & SOURCE AND APPLICATION OF FUNDS –  
**under separate cover.**
2. FINANCIAL POSITION - **under separate cover.**

.....  
GEOFF BANTING  
DIRECTOR, GOVERNANCE &  
FINANCIAL SERVICES

## **GENERAL MANAGER'S REPORT 7/2006**



<b>SUBJECT:</b>	EMPLOYEE ACHIEVEMENT OF OH&S INITIATIVE
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<b>DATE:</b>	28 April, 2006	<b>FILE NO:</b>	F2005/
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**REPORT BY:** GENERAL MANAGER

### **INTRODUCTION:**

Local Government faces significant challenges in maintaining a safe and healthy work environment due to the diversity, complexity and location of services provided.

The 2005/2008 Randwick City Council Management Plan sets key organisational objectives focused on the achievement of a work environment that protects people at work against risks to health or safety. The aim is to eliminate all workplace related accidents, injuries or illnesses.

In relating these objectives directly to staff, a challenge was issued by the General Manager for staff to achieve a month without a workplace injury/illness claim. This was achieved by staff in December 2005.

In recognition of the achievement it is proposed that each employee be given a Randwick City Council backpack at the next employee BBQ. The backpack will be utilised by staff to carry safety equipment and the inclusion of the safety logo will continue to reinforce safety within the workplace.

### **ISSUES:**

During 2005 the State Government introduced a number of changes to workers compensation legislation that will adversely affect our premium. To address these changes and reduce the human and financial impact of workplace injury and illness, there will be continued focus on a range of OHS initiatives including:

- Training and education
- Job specific safe work procedures
- Improved accountability for employees at all levels
- Risk assessments and controls for the purchasing and safe operation of plant and equipment

- Improved reporting to draw attention to the achievement of OH&S objectives
- Regular OHS inspections to identify hazards that may lead to accidents and time lost.

**FINANCIAL IMPACT STATEMENT:**

The cost of issuing a backpack is \$14.95 per employee. This can be offset against the average cost of a claim which for the 2004/2005 premium year was \$3,500.

**CONCLUSION:**

We will continue to capitalise on the success of this initiative as we raise the benchmark to the achievement of a three (3) month period without a workplace injury or illness claim.

The safety and well being of people in our workplace is our primary focus.

**RECOMMENDATION:**

That the initiative to directly involve and reward staff for the achievement of a month without a workplace injury or illness be noted.

**ATTACHMENT/S:**

Nil

.....  
GENERAL MANAGER

