



7th June, 2005

ADMINISTRATION AND FINANCE COMMITTEE MEETING

NOTICE IS HEREBY GIVEN THAT AN ADMINISTRATION AND FINANCE COMMITTEE MEETING OF THE COUNCIL OF THE CITY OF RANDWICK WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL, 90 AVOCA STREET, RANDWICK, ON TUESDAY, 14TH JUNE, 2005 AT 6:00 P.M.

Committee Members: His Worship the Mayor, Cr M. Matson, Crs Andrews, Daley, Hughes (Deputy Chairperson), Kenny, Nash, Procopiadis & Seng (Chairperson.)

Quorum: Five (5) members.

NOTE: AT THE EXTRAORDINARY MEETING HELD ON 28TH SEPTEMBER, 2004, THE COUNCIL RESOLVED THAT THE ADMINISTRATION AND FINANCE COMMITTEE BE CONSTITUTED AS A COMMITTEE WITH FULL DELEGATION TO DETERMINE MATTERS ON THE AGENDA.

1 Apologies

2 Minutes

CONFIRMATION OF THE MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE MEETING HELD ON TUESDAY, 10TH MAY, 2005.

3 Declaration of Pecuniary & Non-Pecuniary Interests

4 Addresses to Committee by the Public

5 Mayoral Minutes

6 Finance

- 6.1 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 26/2005 - COUNCILLORS' DONATIONS FOR THE 2004/2005 FINANCIAL YEAR. 2
- 6.2 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' REPORT 27/2005 - INVESTMENT OF COUNCIL FUNDS AS AT 30 APRIL 2005. 7

6.3 DIRECTOR, GOVERNANCE & FINANCIAL SERVICES' 17
REPORT 28/2005 - LOCAL GOVERNMENT RENUMERATION
TRIBUNAL – DETERMINATIONS.

7 **General Business**

8 **Notice of Rescission Motions**

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GENERAL MANAGER



Director, Governance & Financial Services' Report 26/2005

SUBJECT:	COUNCILLORS' DONATIONS FOR THE 2004/2005 FINANCIAL YEAR
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DATE:	30 May, 2005	FILE NO:	F2004/07396 xr F2005/00182
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REPORT BY: DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

INTRODUCTION:

To keep Councillors aware of the progressive amount of Councillors' donations, allocations, waiving of fees and other similar issues for the current financial year.

ISSUES:

Since 1st July, 2004 there have been sixty six (66) Councillors' donations totalling \$143,670.87 as listed in the table below as at the date of this report.

MEETING	DETAILS	AMOUNT
Works Committee – 13 th July 2004	Greek Glendi	(\$7,695.00) Cancelled
Community Services Committee – 10 th August 2004	National Association for Prevention of Child Abuse & Neglect	\$540.00
Ordinary Council – 27 th July 2004	Barry Watterson – Shakespearean Theatre	\$3,114.30
Ordinary Council – 27 th July 2004	POW Hospital	\$1,085.00
Ordinary Council – 27 th July 2004	Randwick Girls & Boys High Schools (Rock Eisteddfod)	\$3,114.30
Ordinary Council – 27 th July 2004	Dolphin Street Playgroup (Temporary Fencing)	\$1,000.00
Ordinary Council – 24 th August 2004	Maroubra Fun Run & Oktoberfest	\$3,734.00
Ordinary Council – 21 st September 2004	Regional Study of Changing Tourism Dynamics in Sydney (Backpackers)	\$2,500.00

Ordinary Council – 21 st September 2004	Bali Tragedy 2 nd Anniversary Commemorations	\$8,678.00
Ordinary Council – 19 th October 2004	Des Renford Aquatic Centre Charity Day	\$5,320.40
Ordinary Council – 19 th October 2004	St George Coptic Church Fete	\$796.00
Ordinary Council – 19 th October 2004	South Maroubra Village Green Art Show	\$85.00
Ordinary Council – 19 th October 2004	South Maroubra Carols by Candlelight	\$1,906.00
Ordinary Council – 19 th October 2004	St Paul's Anglican Church – Carols by the Sea	\$1,871.80
Works Committee – 9 th November, 2004	Salvation Army – BBQ	\$210.00
Works Committee – 9 th November, 2004	Salvation Army – Carols By Candlelight in Kokoda Park	\$2,301.80
Works Committee – 9 th November, 2004	Coogee & South Maroubra Surf Life Saving Clubs – Use of Beaches (Surf Carnivals)	\$1,742.00
Works Committee – 9 th November, 2004	Coogee Bowling Club – Use of Goldstein Reserve (Bowls Mobile)	\$1,330.00
Health, Building & Planning Committee – 9 th November, 2004	UNSW Sustainable Living Centre – Sponsorship of Sustainable Schools Awards	\$2,200.00
Health, Building & Planning Committee – 9 th November, 2004	Association of International Students of Science, Economics & Commerce – Sponsorship of Sustainability Seminars Program	\$2,500.00
Ordinary Council – 23 rd November, 2004	Randwick City Tourism – Filming of Tourism Video	\$1,625.00
Ordinary Council – 23 rd November, 2004	Coogee Surf Life Saving Club – Use of Coogee Beach (ocean swim event)	\$640.00
Ordinary Council – 23 rd November, 2004	Coogee Chamber of Commerce – Use of Goldstein Reserve (Coogee Family Fun Day)	\$5,305.50
Ordinary Council – 23 rd November, 2004	Barry Watterson – Musical Events in Grant Reserve	\$798.80
Ordinary Council – 23 rd November, 2004	United Nations Development Fund for Women – Purchase of Ribbons for White Ribbon Day	\$150.00
Health, Building & Planning – 7 th December, 2004	Sydney Body Art Ride	\$3,000.00
Ordinary Council – 14 th December, 2004	Indonesian Welfare Association – Street Fair	\$3,365.00

Ordinary Council – 14 th December, 2004	Castellorizian Ladies Auxiliary – Carol Singing	\$302.20
Ordinary Council – 14 th December, 2004	Matrville Families First – Matrville Family Fun Day	\$408.00
Ordinary Council – 14 th December, 2004	Greek Orthodox Church of Australia – Greek Epiphany Celebration	\$1,173.50
Ordinary Council – 14 th December, 2004	Randwick Information & Community Centre- Removal Expenses	\$4,000.00
Ordinary Council – 14 th December, 2004	La Perouse Local Aboriginal Community – Christian Convention in Aid of Suicide Prevention	\$1,987.50
Ordinary Council – 14 th December, 2004	New Year's Eve Fireworks – Coogee Beach	\$5,000.00
Ordinary Council – 14 th December, 2004	Welcome Overseas Students' – Pilot Program	\$3,500.00
Extraordinary Council – 27 th January, 2005	Donation Tsunami Relief Appeal	\$10,000.00
Extraordinary Council – 27 th January, 2005	Sri Lankan Fundraiser Walk Centennial Park – Hire & Erection of Stage	\$1,561.96
Works Committee – 8 th February, 2005	Eastern Beaches Local Area Command – Community v Police Cricket Day	\$1,542.00
Works Committee – 8 th February, 2005	Surf Life Saving Sydney Inc. – Use of Maroubra Beach	\$855.00
Works Committee – 8 th February, 2005	Trees for Mum Program – Use of Central Park	\$1,200.00
Works Committee – 8 th February, 2005	Grace Point Christian Church – Clean Up Australia Day	\$3,480.00
Works Committee – 8 th February, 2005	Malabar RSL Swimming Club – Malabar Clear Water Classic Swim	\$1,079.10
Administration & Finance Committee – 8 th February, 2005	Indonesian Consul General – Tsunami Appeal Luncheon	\$500.00
Administration & Finance Committee – 8 th February, 2005	Friends of La Perouse Museum – La Perouse Commemoration Day	\$3,700.00
Ordinary Council – 22 nd February, 2005	Surfing NSW – South side Eliminations – Use of Maroubra Beach	\$855.00
Ordinary Council – 22 nd February, 2005	Living In Harmony Festival – Use of Goldstein Reserve	\$8,338.00
Ordinary Council – 22 nd March, 2005	Maroubra Surfers Organisation & Southend Boardriders	\$4,025.00

Ordinary Council – 22 nd March, 2005	Randwick Girls' & Boys' High School Rock Eisteddfod Team	\$5,000.00
Ordinary Council – 22 nd March, 2005	Wild Street, Church Festival	\$1,534.80
Ordinary Council – 22 nd March, 2005	Maroubra Swimming Club – Hire of DRAC	\$680.00
Ordinary Council – 22 nd March, 2005	Sydney Airport - Campaign Against The Proposed Redevelopment	\$1,830.40
Works Committee – 12 th April, 2005	Banner Across Coogee Bay Road, Coogee	\$1,086.00
Community Services – 12 th April, 2005	Living in Harmony Festival	\$974.00
Community Services – 12 th April, 2005	Ephemera Reconciliation Monologues	\$3750.00
Ordinary Council – 26 th April, 2005	Salvation Army's Red Shield Appeal - Request For Waiving Of Fees For Installation Of Banner Across Coogee Bay Road.	\$1,086.00
Ordinary Council – 26 th April, 2005	Claremont College, Randwick - Request For Waiving Of Fees Associated With Installation Of Banner Across Coogee Bay Road.	\$1,086.00
Ordinary Council – 26 th April, 2005	South Maroubra Community Fair	\$1,135.00
Administration & Finance – 10 th May, 2005	Reconciliation Week 2005	\$1,300.00
Works Committee Meeting – 10 th May, 2005	Request from Kensington Public School for Donation of Plants	\$200.00
Works Committee Meeting – 10 th May, 2005	Clovelly Child Care – Request for installation of Ramp	\$600.00
Health, Building & Planning 10 th May, 2005	Sydney Airport Expansion – Update on recent rally	\$3,773.21 + \$5,000.00 (for future use, included in total)
Ordinary Council Meeting – 24 th May, 2005	Surfing NSW – State Titles Maroubra Beach	\$855.00
Ordinary Council Meeting – 24 th May, 2005	Kropka Theatre – Hire Town Hall	\$700.00
Ordinary Council Meeting – 24 th May, 2005	Coast Centre for Seniors – Donation of Chairs	\$660.00
TOTAL		\$ 143,670.87

FINANCIAL IMPACT STATEMENT:

Council has allocated \$140,000.00 in the 2004/2005 Budget, for contingencies.

RECOMMENDATION:

That the Director, Governance & Financial Services Report No. 26/2005 dated 30th May, 2005 in relation to the progressive amount of Councillors' donations, allocations, waiving of fees and other similar issues for the current financial year be noted.

ATTACHMENT/S:

Nil

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GEOFF BANTING
DIRECTOR, GOVERNANCE &
FINANCIAL SERVICES



Director, Governance & Financial Services' Report 27/2005

SUBJECT:	INVESTMENT OF COUNCIL FUNDS AS AT 30 APRIL 2005
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DATE:	16 May, 2005	FILE NO:	F2004/06527
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REPORT BY: DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

INTRODUCTION:

To report on Council's current investments.

ISSUES:

Council is authorised by s625 of the Local Government Act to invest its surplus funds. Funds may only be invested in the form of investment notified by Order of the Minister dated 29 November, 2000.

The Local Government Financial Management Regulations prescribe the records that must be maintained in relation to Council's investments. The regulations also require that the responsible accounting officer provide a written report to each ordinary meeting of the Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, the regulations and Council's Investment Policy No: 3.02.07.

Details of all investments are shown on the attachment sheet titled "Details of cash investments and analysis of investment performance as at 30 April, 2005" and in the attached graphs.

FINANCIAL IMPACT STATEMENT:

The budget provision for income from this source is \$2.825M. Income to 30 April, 2005 is \$2,395,508. On present trends our budget provisions should be met.

CONCLUSION:

All surplus cash has been invested as at 30 April, 2005 in accordance with Policy No: 3.02.07 and the provisions of s625 of the Local Government Act have been complied with.

RECOMMENDATION:

That the “Director, Governance & Financial Services’ Report No. 27/2005 dated 16 May, 2005 in relation to the investment of Council funds be noted.

ATTACHMENT/S:

1. Details of investments and analysis of investment performance as at 30 April 2005.
2. Graphs (7).

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GEOFF BANTING
DIRECTOR, GOVERNANCE &
FINANCIAL SERVICES

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BRIAN GREGAN
MANAGER, FINANCIAL
SERVICES

**DETAILS OF CASH INVESTMENTS AND ANALYSIS OF INVESTMENT PERFORMANCE
AS AT 30 APRIL 2005**

Investment Manager	Credit Ratings	Amount Invested	Interest Earned April			UBS Aust. Bank Bill Index %	Interest Earned Financial Year to Date		UBS Aust. Bank Bill Index %	Interest Earned Last 12 Months		UBS Aust. Bank Bill Index %
			Amount	% Return			Amount	% Return		Amount	% Return	
***		\$	\$	Month	Annualised For Period	#	\$			\$		#
LG Financial Services 11am Call	AA	55,812	1,783	0.45	5.40	0.50	154,213	N/A	5.60	188,975	N/A	5.61
LGFS Expanded Credit Facility	Af	10,142,341	39,891	0.39	4.91	0.50	460,439	6.05	5.60	532,393	N/A	5.61
Macquarie Income Plus	Af	3,454,475	26,544	0.44	5.46	0.50	339,790	6.46	5.60	390,190	6.45	5.61
Deutsche Income	Af	7,725,554	45,127	0.53	6.64	0.50	87,408	N/A	5.60	87,408	N/A	5.61
ING Enhanced Cash	Af	5,308,411	27,469	0.52	6.52	0.50	52,661	6.49	5.60	52,661	6.49	5.61
Merrill Lynch Enhanced Credit	Af	6,576,930	35,790	0.55	6.86	0.50	52,897	6.99	5.60	52,897	6.89	5.61
ANZ	AA-	2,000,000	11,613	0.58	7.06	0.50	18,890	N/A	5.60	18,890	N/A	5.61
Commonwealth Shield Series 12	AA	4,000,000	22,203	0.56	6.75	0.50	216,431	N/A	5.60	260,112	N/A	5.61
Commonwealth Shield Series 21	AA	1,000,000	-	-0.95	-10.84	0.50	58,043	N/A	5.60	58,043	N/A	5.61
Commonwealth Shield Series 24	AA	2,500,000	14,856	0.60	7.23	0.50	145,535	N/A	5.60	158,434	N/A	5.61
					<u>Index %</u>							
		\$42,763,523	\$225,276		6.21		\$1,586,307			\$1,800,003		

Credit Ratings	Standard & Poors
Extremely strong capacity to pay	AAA
Very strong capacity to pay	AA
Funds exhibit strong protection against credit default	Af

#UBS Aust. Bank Bill Index
-Is a performance benchmark published in the Australian Financial Review.
-The index rate can be compared to the interest rate earned by Council on its investments.

Interest Earned	
	\$
In April 2005	226,109 *
For 2004/2005 to 30 April –	2,395,508 **
Original estimate budget for interest earned – 2004/2005	2,825,000

Monthly earning rates for the last three months	Feb %	Mar %	Apr %
LG Financial Services 11am Call	0.42	0.45	0.45
LGFS Expanded Credit Facility	0.52	0.49	0.39
Macquarie Income Plus	0.55	0.51	0.44
Deutsche Income	0.60	0.44	0.53
ING Enhanced Cash	0.56	0.48	0.52
Merrill Lynch Enhanced Credit	0.54	0.26	0.55
ANZ	-	0.58	0.58
Commonwealth Shield Series 12	0.53	0.56	0.56
Commonwealth Shield Series 21	1.11	-0.11	-0.95
Commonwealth Shield Series 24	0.57	0.60	0.60
UBS Aust. Bank Bill Index	0.40	0.47	0.50

* Includes bank account interest as well as interest on investments with Managed Funds.

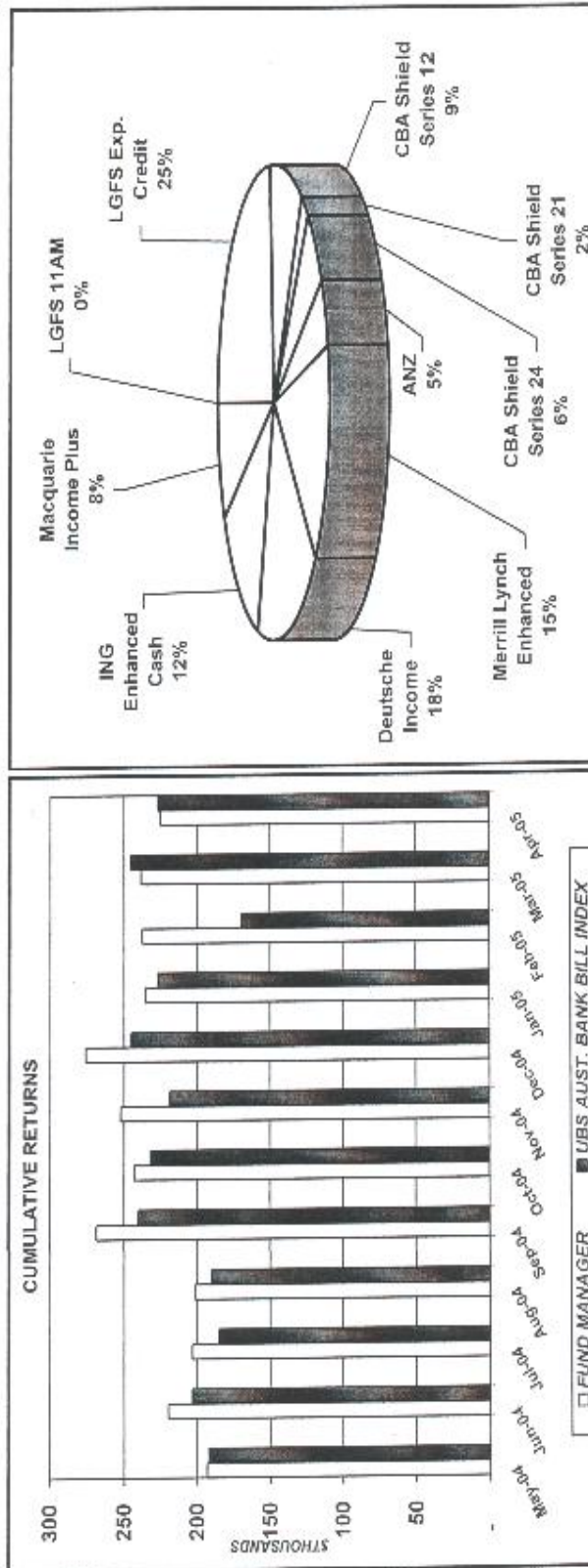
** Includes bank account interest and those Managed Funds no longer used.

*** The interest return on this investment has been estimated. Interest rates and amounts invested vary on a daily basis.

I certify that the above investments have made in accordance with the Local Government Act, the regulations and Council's investment policy No. 3.02.07.

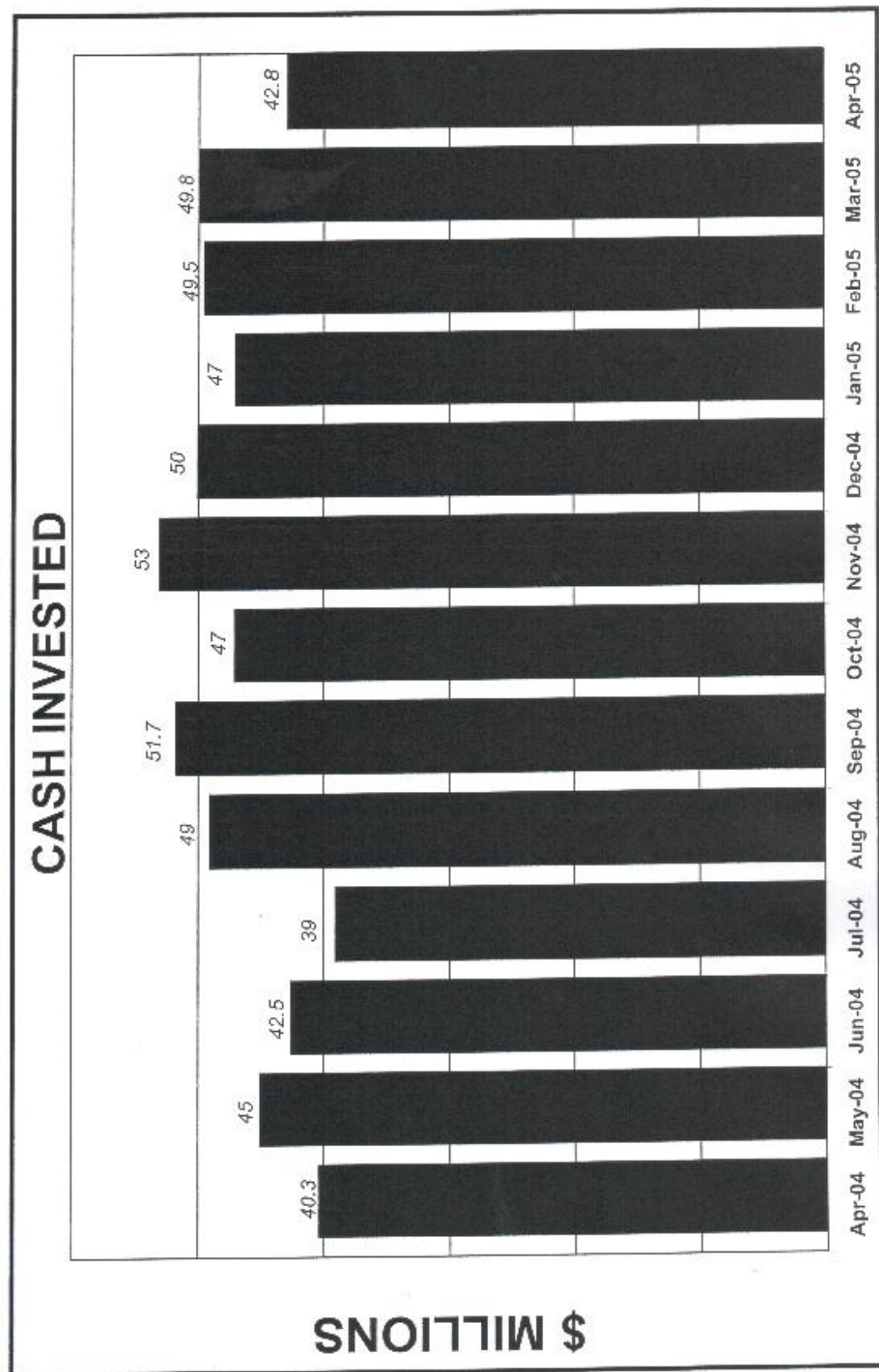
BRIAN GREGAN
MANAGER, FINANCIAL SERVICES DIVISION

PERCENTAGE ALLOCATION BY FUND MANAGER
ALL FUND MANAGER PERFORMANCE VS. UBS AUST. BANK BILL INDEX
AS AT 30 APRIL 2005

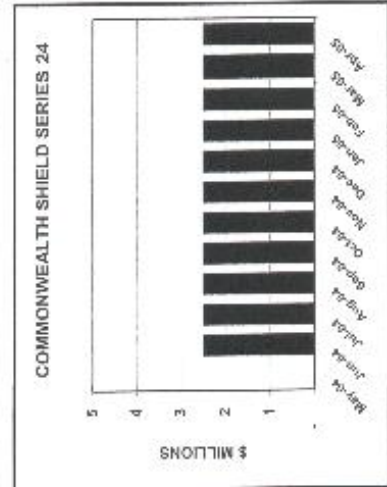
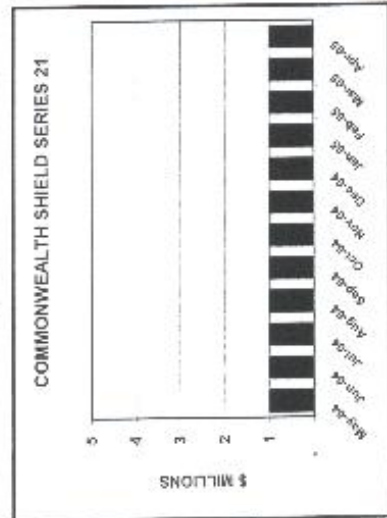
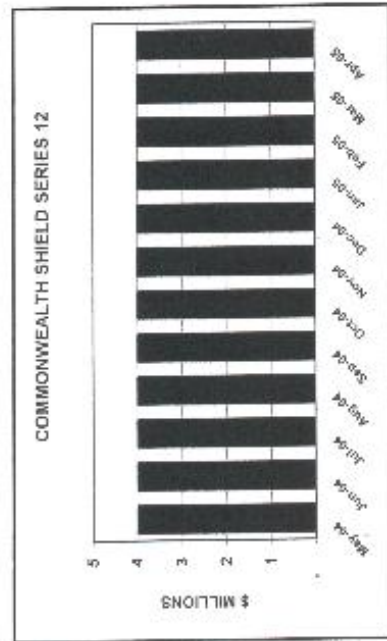
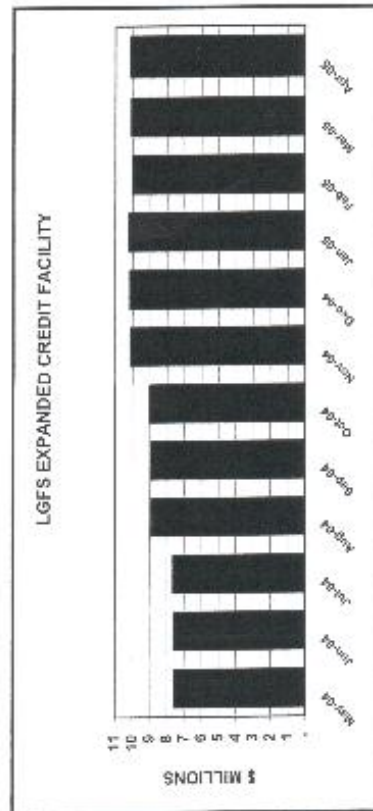
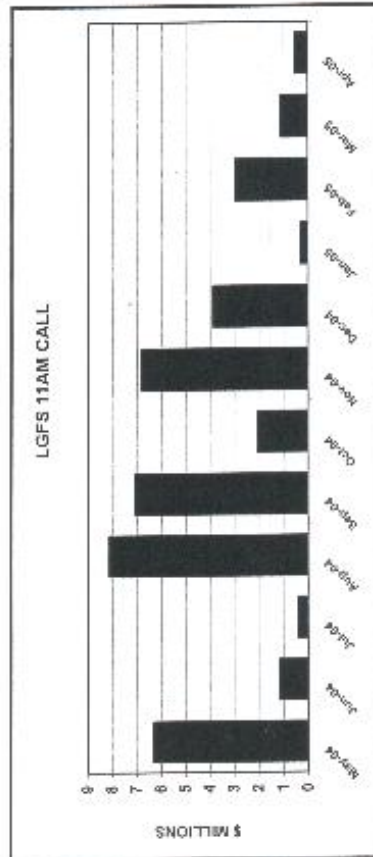


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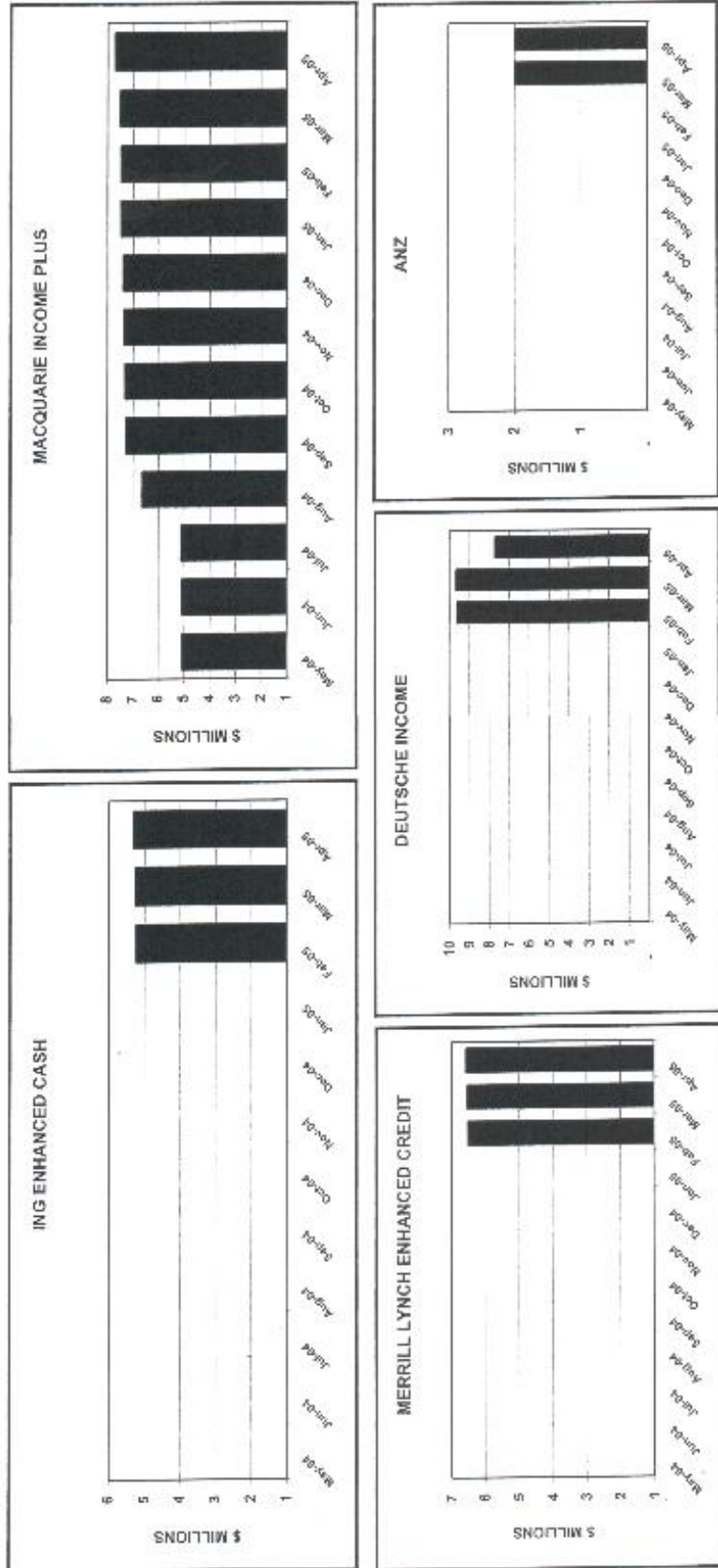
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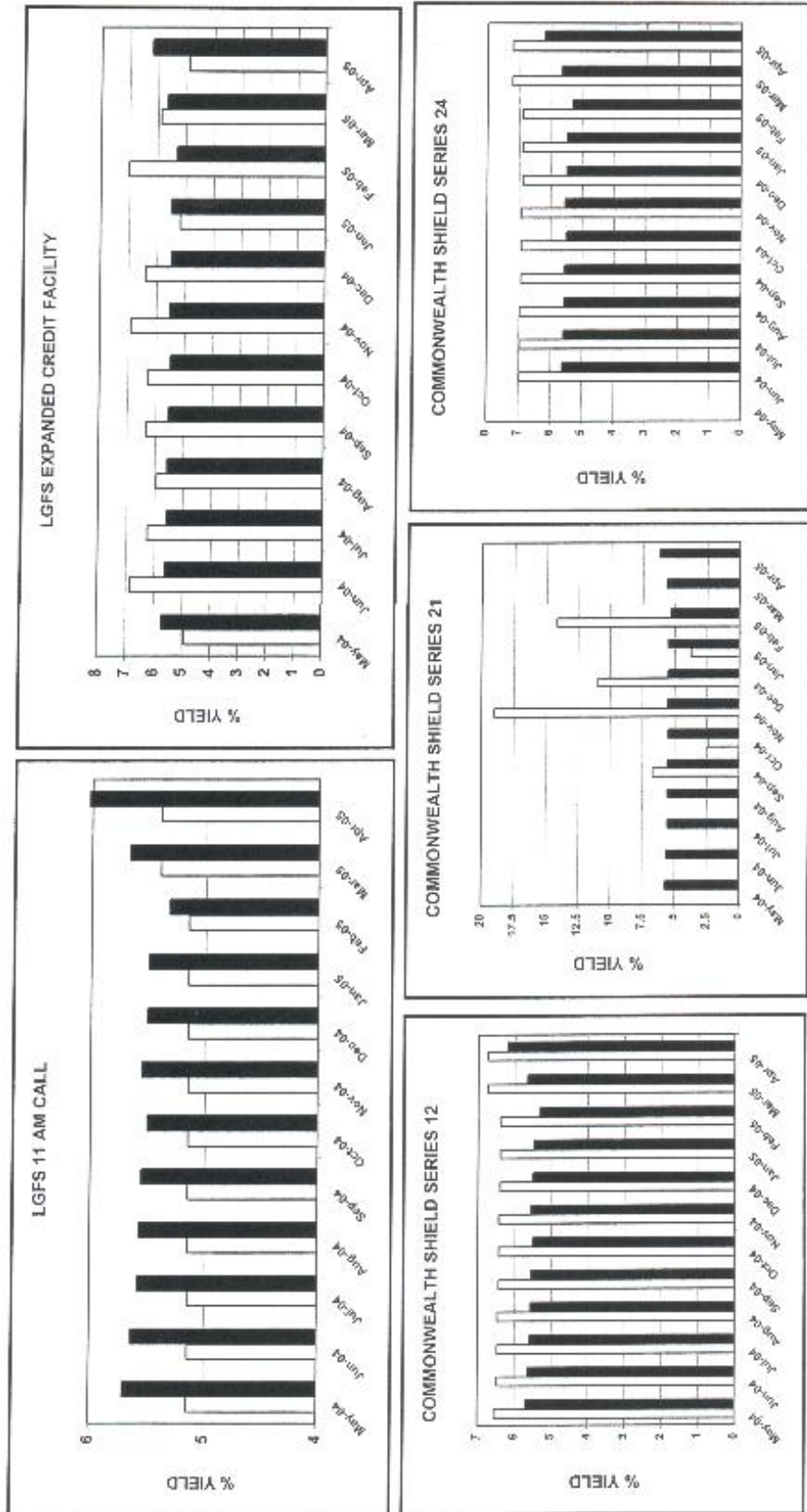
CASH INVESTMENTS BY FUND MANAGER



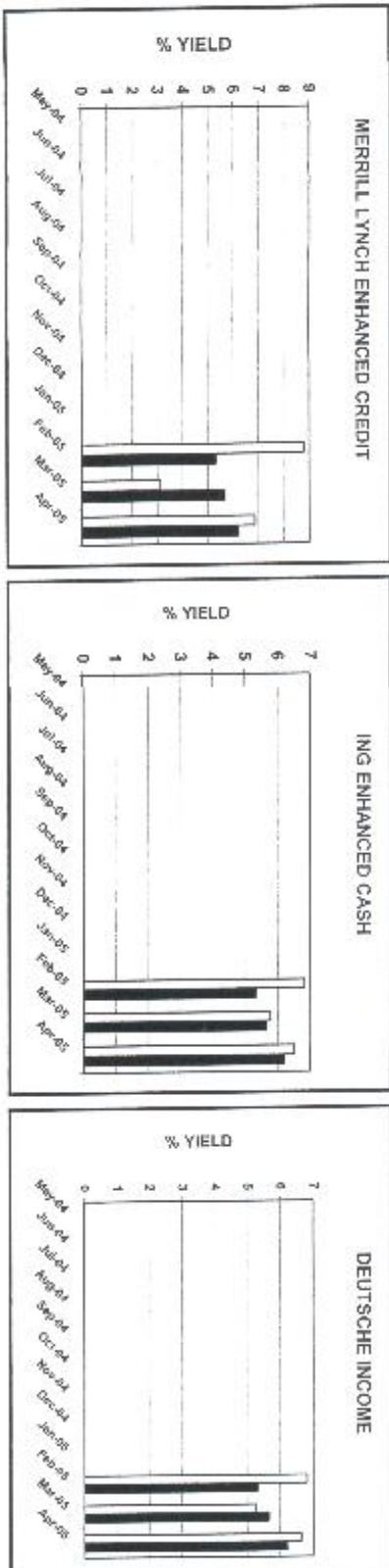
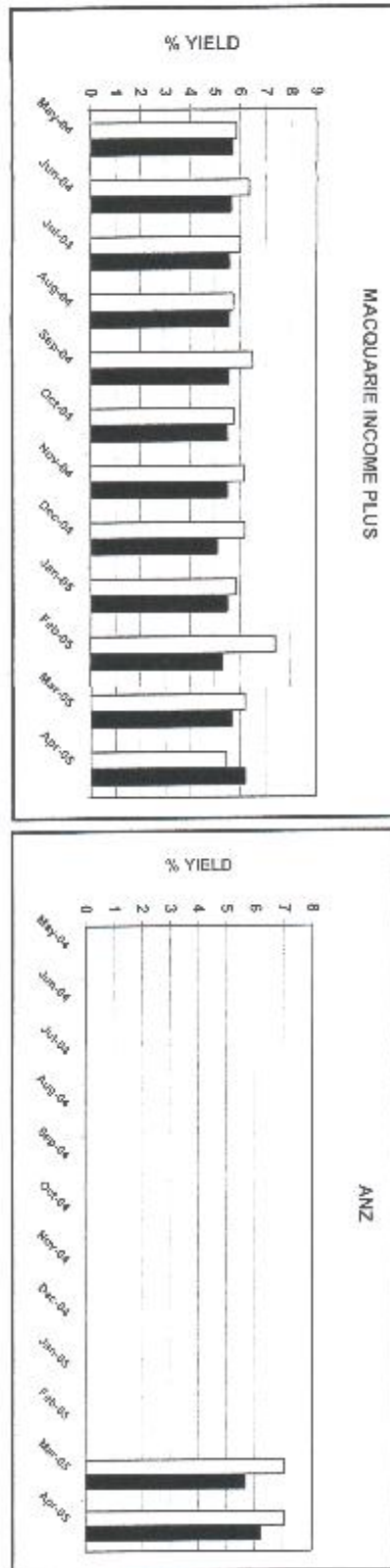
CASH INVESTMENTS BY FUND MANAGER



PERCENTAGE RETURN BY FUND MANAGER



PERCENTAGE RETURN BY FUND MANAGER



MANAGED FUND UBSWA BANK BILL INDEX

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18/05/2005



Director, Governance & Financial Services' Report 28/2005

SUBJECT:	LOCAL GOVERNMENT RENUMERATION TRIBUNAL - DETERMINATIONS
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DATE:	1 June, 2005	FILE NO:	F2004/06576
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REPORT BY: DIRECTOR, GOVERNANCE & FINANCIAL SERVICES

INTRODUCTION:

The Local Government Remuneration Tribunal has handed down its Report and Determinations on fees for Councillors and Mayors for 2005/2006.

ISSUES:

In undertaking the 2005/06 review, it was the Tribunal's intention to undertake a review of the categories of councils which were initially determined in 1995. The Tribunal was also to consider the amount of fees paid within each category.

The Minister for Local Government advised the Tribunal that the Department of Local Government is to undertake a review of councillor expenses policies and has requested that, as issues surrounding payment of fees and expenses are related, the Tribunal defer its review of categories until after that time.

The Tribunal reported that expenses policies were a matter for each Council, however, the proposed review by the DLG provides the opportunity for the Tribunal to have regard to expenses policies on the current category fee structure. As such, the Tribunal agreed to defer a decision on categories of councils.

Finally, the Tribunal determined it appropriate to not increase fees paid to councillors and mayors until the results of the Department of Local Government inquiry are available.

Randwick City Council is in Category 1 and the following remuneration ranges are available:

Councillor's Annual Fee:	Minimum \$ 8,810 – Maximum \$16,450
Mayor's Annual Fee:	Minimum \$18,730 – Maximum \$43,705

It should be noted that at Randwick Council it is traditional for 10% of the Mayor's Annual Fee to be deducted from the figure set and this be paid to the Deputy Mayor to assist with offsetting costs associated in performing that role.

CONCLUSION:

It is necessary each year for the Council to set the Councillors' and Mayor's Annual Fees and it is considered that the maximum fees should be applicable for the forthcoming financial year.

RECOMMENDATION:

- a) That a Councillor's Annual Fee of \$16,450 and a Mayor's Annual Fee of \$43,705 be set for the financial year July, 2005 to June, 2006 in accordance with the range stipulated by the Local Government Remuneration Tribunal; and
- b) That, as traditional at Randwick Council, 10% of the Mayor's Annual Fee be paid to the Deputy Mayor.

ATTACHMENT/S:

Nil

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GEOFF BANTING
DIRECTOR, GOVERNANCE &
FINANCIAL SERVICES