

**MINUTES OF ADMINISTRATION AND FINANCE COMMITTEE MEETING OF  
THE COUNCIL OF THE CITY OF RANDWICK  
HELD ON TUESDAY, 8TH FEBRUARY 2005 AT 6:28 PM**

**PRESENT:**

His Worship the Mayor, Cr M. Matson (East Ward)

Cr T. Seng (Central Ward) (Chairperson)

North Ward - Cr J. Kenny

South Ward - Cr M. Daley

West Ward - Crs J. Procopiadis, S. Nash & B. Hughes (Deputy Chairperson)

Central Ward - Cr A. Andrews

**OFFICERS PRESENT:**

General Manager	Mr. R. Brownlee.
Director Asset & Infrastructure Services	Mr. J. Frangoples.
Director Planning & Community Development	Ms. S. Truvert.
Director Governance Management & Information Services	Mr. M. Hummerston.
Assistant Public Officer	Mr. D. Kelly.
Communications Manager	Ms. D. Brien.
Manager Development Assessment	Mr. K. Kyriacou.
Manager Environmental Planning	Ms. K. Armstrong.

**IN ATTENDANCE:**

Crs Belleli, Tracey, White and Woodsmith.

The meeting was adjourned at 6.29 p.m. and was resumed at 7.08 p.m.

**1. APOLOGIES.**

Nil.

**2. MINUTES.**

**CONFIRMATION OF THE MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE MEETING HELD ON TUESDAY, 7<sup>TH</sup> DECEMBER, 2004.**

- F1 **RESOLUTION:** *(Kenny/Nash) that the Minutes of the Meeting of the Administration and Finance Committee held on Tuesday, 7<sup>th</sup> December, 2004 (copies of which were circulated to all Councillors) be and are hereby confirmed as a correct record of the proceedings of that meeting.*

**3. DECLARATION OF PECUNIARY & NON-PECUNIARY INTERESTS**

Nil.

**4. ADDRESSES TO COMMITTEE BY THE PUBLIC.**

Nil

**5. MAYORAL MINUTES.**

**5.1 MAYOR'S MINUTE 9/2005 - REVIEW OF PAYMENT OF EXPENSES & PROVISION OF FACILITIES POLICY (No. 1.03.10). (F2004/06576)**

F2 **RESOLUTION:** *(His Worship the Mayor, Cr M. Matson)* that a review be undertaken of Council's "Payment of Expenses & Provision of Facilities to Councillors" Policy.

**MOTION:** *(His Worship the Mayor, Cr M. Matson)* SEE RESOLUTION.

**5.2 MAYOR'S MINUTE 10/2005 - COUNCIL'S TSUNAMI FUND RAISING APPEAL ASSISTANCE. (F2005/00099)**

F3 **RESOLUTION:** *(His Worship the Mayor, Cr M. Matson)* that Council:

- a) *receive and note the Mayor's Minute regarding Council's Tsunami Fund Raising Appeal;*
- b) *endorse funds raised on New Year's Eve together with Council's donation being donated equally between Care Australia and the Red Cross; and*
- c) *agree to contribute \$500.00 from the Contingency Fund 2004/05 towards the Indonesian Fund Raising Appeal Luncheon.*

**MOTION:** *(His Worship the Mayor, Cr M. Matson)* SEE RESOLUTION.

The meeting was adjourned at 7.25 p.m. and was resumed at 10.01 p.m.

**5.3 MAYOR'S MINUTE 11/2005 - LA PEROUSE DAY COMMEMORATION MASS AND COCKTAIL PARTY. (F2004/07739)**

F4 **RESOLUTION:** *(His Worship the Mayor, Cr M. Matson)* that:

- a) *Council contribute \$3,700.00 from the Contingency Fund 2004/05 towards the La Perouse Day activities;*
- b) *the organiser undertake to appropriately and prominently acknowledge and promote Council's contribution prior to and during the event; and*
- c) *the Mayor or his representative shall be given the opportunity to address the event on behalf of Council.*

**MOTION:** *(His Worship the Mayor, Cr M. Matson)* SEE RESOLUTION.

**6. ADMINISTRATION.**

**6.1 DIRECTOR GOVERNANCE, MANAGEMENT & INFORMATION SERVICES' REPORT 2/2005 - INVESTMENT OF COUNCIL FUNDS AS 30 NOVEMBER 2005. (98/S/0745)**

F5 **RESOLUTION:** *(Kenny/Nash) that the Director Governance, Management & Information Services' Report No. 2/2005 dated 20 December 2004 in relation to the investment of Council funds be noted.*

**MOTION: (Kenny/Nash) SEE RESOLUTION.**

**6.2 DIRECTOR GOVERNANCE, MANAGEMENT & INFORMATION SERVICES' REPORT 3/2005 - COUNCILLORS' DONATIONS FOR THE 2004/2005 FINANCIAL YEAR. (F2004/07336)**

F6 **RESOLUTION:** *(Procopiadis/Woodsmith) that the Director Governance, Management & Information Service Report No. 3/2005 dated 25th January, 2005 in relation to the progressive amount of Councillors' donations, allocations, waiving of fees and other similar issues for the current financial year be noted.*

**MOTION: (Procopiadis/Woodsmith) SEE RESOLUTION.**

**7. FINANCE.**

**7.1 DIRECTOR GOVERNANCE, MANAGEMENT & INFORMATION SERVICES' REPORT 4/2005 - TENDERING POLICY. (98/S/3802)**

F7 **RESOLUTION:** *(Kenny/Nash) that:*

- a) *the revised Tendering Policy No. 3.01.14, as attached to the Director Governance, Management & Information Services' Report No. 4/2005, be adopted by Council; and*
- b) *the Policy Register be updated accordingly.*

**MOTION: (Kenny/Nash) SEE RESOLUTION.**

**7.2 DIRECTOR GOVERNANCE, MANAGEMENT & INFORMATION SERVICES' REPORT 5/2005 - APPOINTMENT OF COUNCIL DELEGATES TO SSROC STANDING COMMITTEES. (F2004/07350)**

F8 **RESOLUTION:** *(His Worship the Mayor, Cr M. Matson/Kenny) that Council nominate Cr Notley-Smith as the delegate to SSROC Standing Committee 1 and His Worship the Mayor, Cr M. Matson as the delegate to SSROC Standing Committee 2.*

**MOTION: (His Worship the Mayor, Cr M. Matson/Kenny) SEE RESOLUTION.**

**8. GENERAL BUSINESS.**

Nil.

**9. MOTIONS PURSUANT TO NOTICE.**

Nil.

**10. NOTICE OF RESCISSION MOTIONS.**

Nil.

The meeting closed at 10.03 p.m.

.....  
CHAIRPERSON