

**MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE
MEETING OF THE COUNCIL OF THE CITY OF RANDWICK
HELD ON TUESDAY, 12TH FEBRUARY, 2002 AT 6:24 P.M.**

PRESENT:

His Worship the Mayor, Cr D. Sullivan (North Ward)

Crs J. Procopiadis (West Ward) (Chairperson)

North Ward - Cr P. Tracey

South Ward - Cr M. Daley (Deputy Mayor)

East Ward - Crs B. Notley-Smith and M. Matson

Central Ward - Cr A. Andrews (Deputy Chairperson)

OFFICERS PRESENT:

General Manager

Director Asset & Infrastructure Services

Director Governance Management & Information Services

Assistant Public Officer

Communications Manager

Mr. G. Messiter.

Mr. M. Savage.

Mr. M. Hummerston.

Mr. D. Kelly.

Ms. S. Malouf.

IN ATTENDANCE:

Crs Bastic, Greenwood, Schick, Seng, White and Whitehead.

1. APOLOGIES.

Nil.

The Meeting was adjourned at 6.25 p.m. and reconvened at 7.18 p.m.

2. MINUTES.

CONFIRMATION OF THE MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE MEETING HELD ON TUESDAY, 4TH DECEMBER, 2001.

- F1 **RESOLUTION:** *(Daley/Andrews) that the Minutes of the Meeting of the Administration and Finance Committee held on Tuesday, 4th December, 2001 (copies of which were circulated to all Councillors) be and are hereby confirmed as a correct record of the proceedings of that meeting.*

3. ADDRESSES TO COMMITTEE BY THE PUBLIC.

Nil.

4. MAYORAL MINUTES.

4.1 MAYOR'S MINUTE 2/2002 - REQUEST FOR PROVISION OF MARQUEE AT LA PEROUSE FOR THE ANNUAL PERE RECEVEUR MASS MONUMENT. (98/S/0492)

F2 *RESOLUTION: (His Worship the Mayor, Cr D. Sullivan) that Council agree to assist with the sponsorship of the Annual Pere Receveur Historic Mass, to be held on Sunday, 17th February, 2002, by underwriting the hire charges of the marquee and cocktail party on Saturday, 16th February, 2002.*

MOTION: (His Worship the Mayor, Cr D. Sullivan) SEE RESOLUTION.

5. FINANCE.

5.1 DIRECTOR GOVERNANCE MANAGEMENT & INFORMATION SERVICES' REPORT 1/2002 - INVESTMENT OF COUNCIL FUNDS AS AT 30 NOVEMBER 2001. (98/S/0745)

F3 *RESOLUTION: (Andrews/Daley) that the Director Governance, Management and Information Services Report No. 1/2002 dated 18 January 2002 in relation to the investment of Council funds be noted.*

MOTION: (Andrews/Daley) SEE RESOLUTION.

5.2 DIRECTOR GOVERNANCE MANAGEMENT & INFORMATION SERVICES' REPORT 2/2002 - INVESTMENT OF COUNCIL FUNDS AS AT 31 DECEMBER 2001. (98/S/0745)

F4 *RESOLUTION: (Andrews/Daley) that the Director Governance, Management and Information Services Report No. 2/2002 dated 18 January 2002 in relation to the investment of Council funds be noted.*

MOTION: (Andrews/Daley) SEE RESOLUTION.

6. GENERAL BUSINESS.

6.1 COUNCILLOR A. WHITE – PAYMENT OF RATES OVER THE PHONE – INVESTIGATION OF FEASIBILITY. (98/S/0181)

F5 *RESOLUTION: (White/Daley) that the relevant Council Officers prepare a report to the next Administration and Finance Committee Meeting on the feasibility of Council introducing a pay by phone facility for the payment of Council rates.*

MOTION: (White/Daley) SEE RESOLUTION.

6.2 COUNCILLOR F. BACKES – REVIEW OF COUNCIL INDUCTION COURSE. (98/S/0618)

F6 *RESOLUTION: (Backes/Tracey) that the relevant Council Officers prepare a report to the next Administration and Finance Committee Meeting on how Council's Induction Courses*

are being administered and who conducts them, including how often these courses are conducted and what is contained within these courses.

MOTION: (Backes/Tracey) SEE RESOLUTION.

7. NOTICE OF RESCISSION MOTIONS.

Nil.

The meeting closed at 7.29 p.m.

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CHAIRPERSON